

TMCC Board Meeting  
January 26, 2021

## Board Meeting Minutes

Meeting Called to Order at 6:30 PM

Meeting Facilitated by Zoom

**In Attendance:** Miles Sasser, Alison Reynolds, Roxanne Hall, Peter Davies, Bryan Derong, Matt Kern, Courtnie Hays, Traci Riley, Cynthia Schwendeman and Jennifer Vickers

### Introductions:

Martin Gollwitzer introduced himself to the group and gave his professional background and participation on previous Design Review Committees in Houston; and is willing to serve on the Design Review Committee. Dana Whitney nominated Martin to serve on the committee which was seconded by Cynthia Schwendeman. By a voice vote he was approved to serve on this Board.

**Secretary's Report** – The Draft Meeting Minutes from the November and December 2020 Board Meetings were presented and several corrections were noted and made to both minutes. Alison Reynolds made a motion to approve the corrected minutes which was seconded by Jennifer Vickers and approved by a voice vote.

**Treasurer's Report** – Roxanne Hall provided the attached reports for review including a proposed budget for the 2021 year. The Board discussed the Budget which is to be presented to the Membership at the March General Meeting. It was recommended that an Ad Hoc Finance Committee be formed to develop a budget and financial policies and as needed during the year. The Members will be Roxanne Hall, Miles Sasser, Jennifer Vickers, Traci Riley, Jeremy Janicki and Cynthia Schwendeman; and will be presenting a proposed budget at the February Board Meeting.

Jennifer Vickers made a motion to distribute the \$3,707.50 that was pledged in 2020 to the Friends of West 11<sup>th</sup> Street Park (FWESP). The motion was seconded by Peter Davies and approved by a show of hands.

A motion was made by Peter Davies to approve the Treasurer's Report, as presented, which was seconded by Jennifer Vickers. By a show of hands the Report was approved.

### Committee Reports

**Activities** – Traci Riley suggested that Easter Egg Basket could be delivered in lieu of an in person event. In addition, the Committee will work on a calendar for inclusion in the Timbergram and Website.

**Beautification** – No report.

**Block Captains** – Report by Laura Bradham is attached.

**Deed Restriction Enforcement** – Traci Riley reported enforcement actions for the house on Haverhill has been successful. The committee has met and discussed cleaning up existing deed restrictions in several sections. Traci suggested that the Board consider placing signs at houses under construction that have had their design reviewed and approved by the Committee.

**Environmental** – Alison Reynolds reported that there have been numerous complaints about the Bryce Chemical Feed Station entered into the new Google Forms Tool. There is no set date for the proposed scrubber/filter to be installed.

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### **Committee Reports Continued**

Membership – Jennifer Vickers made a motion to allocate \$750 to purchase additional decals which was seconded by Cynthia Schwendeman and approved by a show of hands.

Security – The committee is looking for a Chairperson. Citizen Patrol members are patrolling on average 15-20 hours per month.

Timbergram – Alison Reynolds announced the content deadline will be February 15<sup>th</sup> for the March edition. Miles Sasser will prepare the annual President's message.

Timbergreeters – No report.

Website – No report.

Yard of the Month – No report.

**Old Business** – None

**New Business** – Sinclair Elementary – Traci Riley reported that she has been involved with the Shared Decision Use Committee at the school and been involved in dialog with HISD concerning the on-going plan to install portable buildings on the site which includes the removal of twenty three (23) large mature trees and concerns about increased flooding problems.

Jennifer Vickers made the motion to draft a letter to HISD from the TMCC Board concerning the proposed expansion, to be circulated for approval by the Board before being sent, which was seconded by Ryan Derong and approved by a show of hands.

Next Board Meeting Tuesday February 23<sup>rd</sup> at 6:30 PM via Zoom.

The meeting was ended at 9:20 PM.

These corrected Meeting Minutes were prepared by Peter Davies, TMCC Secretary, and posted to website.

*Peter Davies*

Peter Davies, TMCC Secretary

## **2021-1-26 Board Meeting Report**

### **Block Captain Report**

Still looking for a BC for 6500 block of Cindy.

I'm at the beginning of getting a Monthly Orientation Series set up for Block Captains. I have several new Block Captains and I'm the new Chair, so it's a natural time to have an Orientation Series and get everyone on the same page. By the end of the week I should have a plan for the year which will include a combination of monthly emails to facilitate and offer help and Zoom calls for different Sections of the neighborhood and/or types of Block Captains (multi-block Block Captains vs single block Block Captains, etc.)

This first month I want to go over a "job description" of Block Captains, stress the importance of getting a good contact list, and pledge to help in get a list together. Roxanne brought over all of the 2021 Dues and Supporters Forms now that she's sifted through the mail and the checks. I've cut off all of the bottoms of the forms and kept the top portions only with name, address, phone number, and email. I have put them in street order and will be taking them to the Block Captains so that they can update their lists if necessary with that information. If someone joins by Square, the Membership Chair will by necessity have the email address of the person that joined, and I can pass that information on when it is ready as well. Each month I plan to have a different focus for the Block Captain Orientation, swinging back around to the importance of having a good contact list for the block.

### **Membership Rap Up Report**

As of December 31, 2020, we had 527 members, 43% of the neighborhood. This is an increase of 35 members, 2% of the neighborhood over 2019, the only other year that I have records for. I'm thrilled to have seen an increase in membership during my tenure as Membership Chair! I'm equally thrilled to have Tanya taking over as she is extremely confident and I look forward to working with her in the future!

Reflecting on my past 2 years as Membership Chair, here are some key take aways that I have to share about membership:

1. People didn't know, and many still don't know, what their dues go towards. Saying it over and over again seems to be the only way to help our neighbors understand the importance of their membership, not just this year, but every year.
2. People appreciate a Thank You Mailing. I'm seeing the car decals all around the neighborhood. I love the fact that there are actually people that join so that they can get car decals and show pride in their neighborhood. By sending out the car decals in the Thank You Mailing, it's clear to folks that their dues will get them their car decals as a Members Only Perk.
3. Block Captains are a key to and an indicator of membership. I've seen over and over again that the most active Block Captains have the most membership per block. I'm excited to be moving into a role to facilitate Block Captains. I believe that this will increase our membership even further.

I'm very proud of the Timbergrove Neighborhood Membership List that has been created during my tenure. This is an easy way to track members not only for the present year, but to compare to years past and plan for years to come.