

# Timbergrove Manor Civic Club (TMCC)

## Board Meeting Minutes

April 27, 2021

### Meeting Minutes

Meeting Called to Order 6:30 PM

Quorum Met

Location: Via Zoom

#### **Officer's Reports**

Secretary's Report – The Board Meeting Minutes from the March 30<sup>th</sup> meeting were reviewed and two (2) corrections were made to the notes. Following a review, Alison Reynolds made a motion to approve the amended minutes which was seconded by Matt Kern and approved by a voice vote.

Treasurer's Report – Miles Sasser reviewed the financial reports that were provided by Roxanne Hall. Following a motion by Peter Davies made the motion to approve the Financials as present which was seconded by Cynthia Schwendeman and approved by a voice vote.

#### **Committee Reports**

Activities – Traci Riley reported that volunteers are working on the up coming Fourth of July event and will have report back at the next meeting. There was further mention of providing flags at the monuments for Memorial and Independence Days.

Beautification – Paula Dixon introduced herself and had some questions about the protocols of maintaining the monuments. She has volunteered to put together information for maintenance of the monuments and sprinklers. Miles Sasser updated the Board on the status of the damaged monument on West 11<sup>th</sup> Street and reported that the clean up of the debris will begin shortly.

Block Captains – Laura Bradham's report is attached.

Deed Restriction Enforcement – Traci Riley reported that there was a formal complaint about a residence on Droxford that is operating as a church. The committee will further investigate the issue and report back to the Board. In addition, there are increasing complaints about RVs in driveways.

The construction has halted on 2311 Haverhill and neighbors are complaining about the partially completed structure which is deteriorating in place.

Design Review Committee – There was a question about the placement of solar panels on residences and the committee will provide further guidance on this issue.

Environmental – No report.

Membership – No report.

Neighborhood Security – Larry Scruggs provided a report for the meeting with a suggestion of having HPD mounted patrol or the helicopter visit the Fourth of July event. He further explained the contents of the reports.

Timbergram – The current issue has been printed and will be distributed. The content deadline for the July issue will be June 11<sup>th</sup>.

Timbergreeter – No report.

Website – No report.

Timbergrove Manor Civic Club (TMCC)  
Board Meeting Minutes  
April 27, 2021

**Committee Reports (Ct'd)**

Yard of the Month – No report.

**Old Business**

Traffic Study for Ella – The City of Houston form needs to be sent back to request a Traffic Study with signatures. The Board discussed strategies for getting signatures including electronic signatures.

**New Business**

**Variance on Ella** -There is a posted variance for the setback for the proposed townhomes on the West side of Ella across from Sinclair Elementary. A motion was made by Peter Davies to authorize Traci Riley on behalf of TMCC to appear at the Planning Commission Meeting to speak against the variance.

**Construction Noise from Grace Bible Church** – Residents have complained about late night construction activity at 6325 Hurst and the Board will look to see if there are any City ordinances that prohibit these activities and contact the Contractor about their concerns.

**Traffic** – Shirkmere from West 11<sup>th</sup> Street to Hurst is posted an “No Thru Trucks.” Commercial trucks from Schill Steel, South Waste and the Palisades construction site have been observed violating the restriction. The TMCC Secretary will initiate a complaint with the Houston Police Department and contact the City of Houston Traffic Department for a traffic calming study.

**Stink on West 11<sup>th</sup> Street** – There has been a report of sewage odors on West 11<sup>th</sup> Street west of Shirkmere most likely associated with the South Waste operation. Please note that there is a link on the TMCC website that allows for the reporting of noxious odors associated with the Bryce Chemical Feed Station and other areas.

The next General Meeting is scheduled for May 11<sup>th</sup> and Board Meeting on May 25th

Meeting adjourned at 8:15 PM following a motion by Peter Davies and seconded by Alison Reynolds. P

These FINAL Board Meeting Minutes were prepared by:

Peter Davies, TMCC Secretary

*Peter Davies*

---

# 4.27.21 TMCC Board Member Meeting

## Sign In Sheet

<b>2021 TMCC Officers and Board of Directors</b>		
Position	Name	Signature – In Attendance
President	Miles Sasser	X
Past Vice President	Bill Morfey	
Vice President	Alison Reynolds	X
Secretary	Peter Davies	X
Treasurer	Roxanne Hall	
Director	Ryan Derong	X
Director	Courtnie Hays	X
Director	Jennifer Vickers	
Director	Matt Kern	X
Director	Cynthia Schwendeman	X
<b>Committee Chairs</b>		
Committee	Name	Signature or Report
Activities	Ryan McCearley	
Beautification	Paula Dixon	X
Block Captains	Laura Bradham	
Deed Restriction Enforcement	Traci Riley	X
Design Review	Dana Whitney	
Environmental	Chanel Richbourg	
Future Programs		
Membership	Tanya Chaney	
Neighborhood Security	Larry Scruggs	X
Timber Greeters	Lorie Hood	
Web Site		
<b>Others/Guests</b>		
Name	Address	Subject
Larry Scruggs		

## **Board Meeting Reports 4-27-2021**

### **Block Captain Report – Laura Bradham**

At the beginning of April, Block Captain Orientation continued with Month 3.

The Block Captains were encouraged to use the information they have been collecting to make contacts on their email servers individually and collectively for their blocks if they had not previously done so.

Also, now that they have that information, they were encouraged to save the date for NNO for this year, Tuesday, October 5. They were also encouraged to think of ways they could start (or continue) to build community on their blocks - Corn Hole, Croquet, Slip and Slide, Bouncy House, Bike Rides, Drink Truck, etc.

Several reference pages were included with this month's orientation:

- 1) The Art of Extraction (how to get your contact information off of your list and onto your email provider)
- 2) Two Flyers showing how a Halloween Parade was organized in the past
- 3) The ledger of a Care Fund from one of the blocks, set up to show kindness to neighbors

Information was relayed to the BC, specifically, contact information received from those who have joined TMCC this year, both by check and online, with the help of Roxanne and Tracy.

We have a new Block Captain for the 6500 Block of Cindy! Paul Williams has graciously decided to volunteer!

After one entire day of having the Block Captains filled in, the BC of Abington Way stepped down! So, now a BC of Abington Way is needed! Please let me know if any of you know someone on Abington Way that might like to be a BC!

### **Neighborhood Security Chair Report – Larry Scruggs**

There were two recent security events in Timbergrove Manor Neighborhood reported on the Next Door app.. One event happened during the day on Lindyann Lane. In which a set of golf clubs, golf bag, and jewelry were taken. The other event occurred in the 6400 block of Wister Lane in the late evening. During the latter event there was only a damaged gate. The homeowner's dogs in the backyard scared the prowler away.

I have attached two files I asked Annette Barry, Citizen Patrol, to distribute to all the Citizen Patrollers

For the July 4<sup>th</sup> Picnic in the Park, I would like to propose we contact the Houston Police Department's Mounted Patrol to have one or, two of their Patrol Officers with their horses attend. The Patrol Officers would explain what they do within their division and introduce their horses to all in attendance.

## **Reports Continued**

Another option for the July 4th Picnic in the Park, would be to contact the Houston Police Department's Aviation Division and have a helicopter land in, either of the two ball fields at Jaycee Park. The pilot and the TAC-Officer would explain what their division does. They would NOT be giving rides in the helicopter, but this would be a great chance to have anyone who wants a great photo with the helicopter and pilots.

### **Timbergram – Alison Reynolds**

Alison Reynolds shared that the May 2021 issue of the Timbergram is currently at the printer with an anticipated delivery date of April 30 to Michelle Kern for distribution to homes. Any new details available about the July 4th Ice Cream Social may be added to the electronic edition. It is recommended that we prepare an email communication to Civic Club members about the Event closer to the date with final details.

The next issue of the Timbergram is July 2021, with a content deadline of June 11 (bumped earlier than the standard deadline of the 15th.) In order to distribute this edition to homes prior to the July 4th event, it is imperative that content be submitted by the deadline.