Minutes - Timbergrove Manor Civic Club (TMCC) Board Meeting 8/30/16

Date: 8/30/16 Location: Rainbow Lodge

Meeting Called to Order: 7:05 PM Quorum Requirement Met

Officer's Reports

- Secretary's Report June 28, 2016
 - The Meeting Minutes were reviewed by the Board including Darlene's review comments. Leslie made the motion to approve the minutes which was seconded by Darlene and approved by a show of hands.
- Treasurer's Report
 - o Paige reviewed the reports with the Board. Highlights are below:
 - Received \$1900 donation for Jaycee Park Port-O Units from Silver Eagle Distributors (thanks Darlene!)
 - Sprinkler repair issues (3 incidents) resulted in extra Beautification expense of \$1,145
 - 4th of July Festivities came in close to budget at \$659.53 vs. \$600 budget
 - Neighborhood Security Fund is fully funded with ~13,000 in additional funds vs. projected costs through end of year
 - A motion to approve the report was made by Peter Davies, which was seconded by Darlene and approved by a show of hands.
- Activities The invitations to the Volunteer Dinner have been sent out for September 25th.
- Beautification Leslie reported that the sprinkler leak had been fixed on West T.C. Jester. The
 dogwoods will be replanted this Fall. TMCC will request a price for mulching the medians to
 help with containing the irrigation water. In addition, the quote will include trimming the Crepe
 Myrtles and monumental signs in the medians. The Secretary volunteered to prepare an aerial
 exhibit for bidding purposes.
- Block Captains Carolyn reported via e-mail that she is in the process of having flyers made up for the upcoming Neighbor's Night Out event.
- Design Review No reports.
- Environmental Affairs Darlene reviewed her report which is attached. She added that the West 11th Street Trail Repair quote came in at a price higher than what was expected. Leslie requested that Lorraine consider getting additional quotes for the work. It was suggested that a RFP be put together and additional Contractors be identified to provide additional options. The Secretary volunteered to put together the RFP and Jennifer agreed to provide a review of the content.
 - o Bryce Street Chemical Feed Station A walk thru is scheduled for September 1st which TMCC representatives will attend. There are two (2) issues that have been reported, being a loud noise emanating from the plant and a noticeable stench.
- Membership –Gary e-mailed his report which is attached.
- Neighborhood Security Dale reviewed her report which is included as an attachment.
- Timbergram Jennifer reported that the current edition of the newsletter is being delivered.

Minutes - Timbergrove Manor Civic Club (TMCC) Board Meeting 8/30/16

Committee Reports Continued

- Timbergreeter See Committee Reports (Attached).
- Yard of the Month A volunteer is moving out of the neighborhood (Section 5) and will need to be replaced.
- Web-Site See Committee Reports (Attached).
- Deed Restrictions Traci reported to the Board concerning a resident's complaint that the City of Houston had fined them for failing to maintain the area along West 11th Street. The resident had requested that they be allowed to install a gate to facilitate the maintenance of the area. It was noted that in the area the Deed Restriction prohibit an "opening" in the fence. There was a question concerning the previously reported installation of a driveway on Ella Boulevard. The Secretary will draft a letter be sent to the City of Houston concerning the issue for approval by the Board.

Old Business

March 2017 Meeting – The scheduled date falls during Spring Break. It was suggested that
the Meeting be rescheduled for March 21t. Following discussion, Darlene will make a
motion at the next Membership Meeting to reschedule this meeting.

New Business

- Nominating Committee There was a reminder that the Committee needs to formed and agree on a slate for the upcoming election. Peter Davies made the motion to nominate Bill Morfey as the chair of the committee, which was seconded by Kirk Guy and approved by a unanimous voice vote.
- Paige made a motion that providing pizza for General Meetings be reinstated starting with the September 2016 meeting which was seconded by Kirk Guy and approved by a show of hands. Tim Louque had previously volunteered to deliver the pizza and Chris offered to deliver the pizzas for the September meeting.
- Motion to Adjourn Meeting Adjourned 8:55 PM.

These Meeting Minutes were prepared by:	Peter Davies, TMCC Secretary	P. Davies
Attached Sign-In Sheet and Reports		

TIMBERGROVE MANOR CIVIC CLUB (TMCC)

Board Meeting ATTENDANCE LIST

DATE: August 30, 2016

Location: Rainbow Lodge

Name - Title	Signature
William Morfey -President	
Leslie Hillendahl - VP	
Peter Davies - Secretary	
Paige Ochterbeck - Treasurer	Vanza
Forrest Andrews - Director	1000
Lorraine Cherry - Director	
Kirk Guy - Director	60
Gary Nordstrom- Director	PUO
Darlene Wayt - Director	Dailer
Lecural.	Pacet
TIMPMR HIM	
Chris Ochtenbeek - Website	
Traci Riler	
0	

Timbergrove Manor Civic Club Profit & Loss Budget Performance

June 29 through August 29, 2016

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6:47 PM 08/29/16 Cash Basis

Timbergrove Manor Civic Club Balance Sheet

As of August 29, 2016

Aug	29,	16
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Current Assets

Checking/Savings

Integrity Bank CD - July 25,536.43
Integrity Bank Checking 95,322.93
Total Checking/Savings 147,270.14

Total Current Assets 147,270.14

TOTAL ASSETS 147,270.14

LIABILITIES & EQUITY

Equity

 Opening Bal Equity
 62,608.80

 Unrestrict (retained earnings)
 43,553.95

 Net Income
 41,107.39

 Total Equity
 147,270.14

TOTAL LIABILITIES & EQUITY 147,270.14

Timbergrove Manor Civic Club Transaction Detail By Account

June 29 through August 29, 2016

	Туре	Date	Num	Name	Memo	Clr Split	Original Amount
Integrity Bank Checking		·					
	Deposit	########			Deposit	-SPLIT-	68.07
	Deposit	#######			Deposit	Jaycee Park Port-0 Units	138.00
	Deposit	########			Deposit	-SPLIT-	280.00
	Deposit	#######			Deposit	Club Dues	30.00
	Deposit	########			Deposit	-SPLIT-	2,000.00
	Deposit	#######			Deposit	-SPLIT-	357.78
	Deposit	#######			Deposit	-SPLIT-	68.07
	Deposit	########			Deposit	-SPLIT-	340.00
	Deposit	#######			Deposit	-SPLIT-	136.14
	Deposit	#######			Deposit	-SPLIT-	136.15
	Check	#######	1403	Gary Nordstrom	Ice Cream Baskin Robbins	4th of July	-389.70
	Check	########	1404	Houston Face Painting & Balloon Art	Balloon Artist	4th of July	-125.00
	Check	#######	1405	Al's Lawn and Tree Service	June/July	Beautification	-1,360.00
	Check	#######	1406	Seal Security Solutions LLC	6/16 - 7/15 Inv 30934	Neighborhood Security	-5,632.00
	Check	########	1407	Apex Sprinkler and Irrigation Inc.	3 InvSprinkler Repair	Beautification	-1,145.00
	Check	#######	1408	Leslie Hillendahl	YOTM Signs	Beautification	-140.00
	Check	#######	1409	Prime Source	July TG Printing 02IM8443	Timbergram	-609.00
	Check	########	1410	Gary Nordstrom	Toys, Drinks, Supplies	4th of July	-144.83
	Check	#######	1411	Janet Ruhnke	July TG delivery	Timbergram	-150.00
	Check	#######	1412	Seal Security Solutions LLC	07/16-08/15 adjusted	Neighborhood Security	-5,328.00

Total Integrity Bank Checking

TOTAL

Block Captains

Caroline is having a flyer made to be emailed to block captains for National Night Out. What is the "official times"—6:00 - 8:00 or 7:00 - 9:00 or what?

The following blocks need block captains. Also I have heard thru the grapevine about a block captain that has moved. I have emailed them and I am waiting on a response to see if this is true. If so, another block will be added to the list. Perhaps they found a replacement before moving.

6202 – 6439 Cindy 1103 – 1255 Clovis

2202 – 2331 Haverhill

1302 - 1318 Jeannine

Environmental Affairs – Sidewalks along West 11th Street Issue –Darlene Wayt

We can discuss at the meeting. However, over about a 2 year period, the points that Mr. Bradham is making are the exact same points that some of us on the SNC-14 were making to COH PWE, via our COH Dept. of Neighborhoods rep, arguing that the clearing of the W. 11th Street sidewalks is the City's responsibility and not the responsibility of Woodbrook and Abington neighbors. Sec. 5 and Sec. 6 Deed Restrictions were given to our COH DON rep in hard copy and digital form. Also, the COH classifies those sections of W. 11th Street as major thoroughfares.

While our rep was sympathetic and tried to get the COH to clear the sidewalks, COH PWE did not agree, decided the clearing of the sidewalks was and is the responsibility of residents and proceeded from that decision to enforce Code of City Ordinances, Chapter 40, Article XVII, Sec. 40-362.

The matter was also submitted to CM Cohen's office prior to Valerie Luna speaking (in Cohen's absence) at our January 2015 meeting. When Ms. Luna addressed this issue at that general meeting, the answer was the same – the residents are responsible.

Well, anyway, some of us tried hard to get the City to clear the W. 11th Street sidewalks and we were not successful, (See Attached Ordinance).

West 11th Street Park - Lorraine Cherry

- The second bid came in on the proposed trail repair work at West 11th Street Park. Unfortunately, it is even higher than the previous one, at about \$6500. Since this would pretty much drain our rather modest treasury, leaving no money for other recurring expenses in fall, we are exploring some other options.
- Our annual volunteer day in the park is in the planning stages for mid-October. This year, in addition to clearing out the annuals from spring and summer, we will be deep mulching and planting a variety of perennials similar to what we have in the WaterSmart® Garden at the corner.
- In addition to our regular updates to the Timbergram, we are now also distributing updates to Old Timbergrove and to Lazybrook, since so many regular park users come from those neighborhoods.

TMCC 8.30.16 Board Meeting Committee Reports

Timbergreeters – A list of the residents visited:

2414 Tannehill	2307 Haverhill	6326 Pineshade
2307 Droxford	2402 Willowby	6438 Cindy
2202 Droxford	2519 Willowby	6303 Grovewood
2311 Willowby	2323 Haverhill	6302 Waltway
2302 Haverhill	1518 Droxford	6319 Lindyann

Webmaster Report – Chris Ochterbeck

The email forwarding has been updated, with <u>board2016@timbergrove.org</u> emailing board members & <u>committeechairs@timbergrove.org</u> sending to all committee chairs (and the whole neighborhood security committee).

Reports from Beautification, Neighborhood Security, and DRC are being posted on the website, including Design Review Status.

The new layout is operational, still fighting design issues on the front page which may require some professional assistance.

Still need to start working on getting a newsletter signup option.

				2016 Mem	bership &	& Donatio	n Inform	ation				
la como o	Ņ	/lail	We	ebsite	Events/	Square	Me	eting	Other /	Prepaid	To	otal
Income	Count	Amt	Count	Amt	Count	Amt	Count	Amt	Count	Amt	Count	Amt
Dues	323	12,750.00	91	4,230.00	3	150.00	13	510.00	9	-	439	17,640.0
Beautification	16	415.00	12	610.00	-	_	-	-	-	-	28	1,025.0
Deed Restriction	9	200.00	5	150.00	-	-	-	-	-	-	14	350.0
4th of July	-	-	-	-	-	_	-	-	-	-	_	-
Easter Egg Hunt	-	-	-	-	-	_	-	-	-	-	_	-
Snow Fest	_	_	-	-	_	_	_	_	-	_	_	_
Security	170	32,885.00	72	15,420.00	3	460.00	9	1,540.00	-	_	254	50,305.0
Rummage Sale	_	, -	-	, -	_	_	_	, _	-	_	_	, -
Timbergram Ads	-	-	4	350.00	_	-	-	_	-	_	4	350.0
Jaycee Park	22	720.00	7	150.00	_	_	_	_	-	_	29	870.0
Jaycee Porto Units	11	225.00	2	60.00	_	_	_	_	-	_	13	285.0
W. 11th St. Park	31	900.00	4	185.00	-	_	-	_	-	_	35	1,085.0
Other Donation	26	1,245.00	81	490.87	2	21.70	1	20.00	l -	_	110	1,777.5
Bank Fees		- 10.00	119	(595.50)	2	(7.34)	- '	-	l -	_	121	(602.8
2015 Total	74%	\$ 49,340.00	21%		1%	\$ 624.36	3%	\$ 2,070.00	2%	\$ -	121	\$ 73,084.7
2016 Percentages	62%	+ 10,01010	29%	+ - 1,000.01	1%	T	8%	+ =,=====	0%	т		+ 10,00111
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2016 Total	439	\$ 17,640	28	\$ 1,025	14	\$ 350	254	\$ 50,305	77	\$ 2,240	150	\$ 1,17
	750	\$ 28,395	62	\$ 1,313	31	\$ 694	409	\$ 21,538	37	\$ 7,944	462	\$ 1,82
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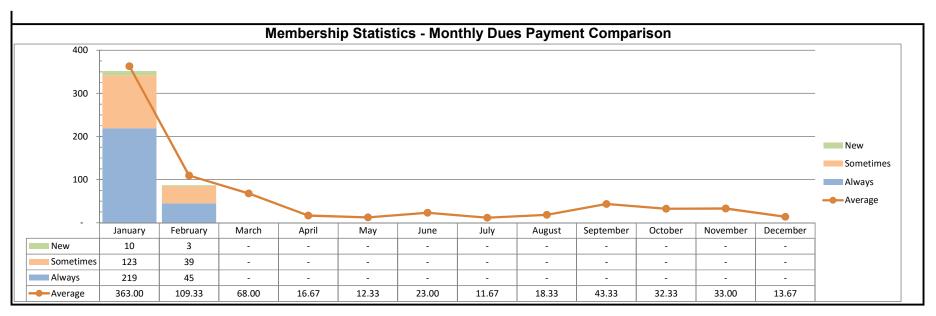
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11 25		9				23	62%	68%	65%	57%		37
12							66%	61%	57%			79
13							69%	61%	64%	52%		61
14 38 439 36% 36% 70 55% 61% 56% 41% 48% 1,									63%			51
Total						72	56%	55%	55%			128
Membership Donation Statistics - Dues Annual Comparison 2016 2015 2014 2013 2012 2011 2010 2009 2008 2007 2006 2008 2008 2007 2006 2008 2007 2006 2008 2007 2006 2008 2007 2006 2008 2007 2006 2007 2007 2007 2007 2007 2007 2007 2007 2007 2007 2007 2007 2007 2007 2007 2007		14 _		•	_							128
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November

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20



			S	ecurity Pa	yments b	y Sectio	n & Reside	ency				
Security by Section	5	6	7	8	9	10	11	12	13	14	Holly Park / Other	Total
Total Amount	5,580	14,080	8,555	3,945	1,685	3,670	2,860	2,125	4,190	3,580	35	50,30
Participating Households	5	6	7	8	9	10	11	12	13	14	Holly Park / Other	Total
1 - 2 Years	6	11	6	3	-	3	2	2	2	-	1	3
3 - 5 Years	7	13	8	3	1	2	1	1	5	5	-	4
6 - 10 Years	5	12	5	3	-	3	3	2	2	-	-	3
11 - 20 Years	5	13	9	4	3	3	6	4	3	5	-	5
21 - 30 Years	3	7	3	2	1	1	-	-	2	2	-	2
31 + Years	6	13	9	4	5	4	1	3	7	9	-	6
Total	32	69	40	19	10	16	13	12	10	16	1	25
	19%	22%	26%	17%	27%	20%	21%	24%	8%	13%		21
Average Payment	174.38	204.06	213.88	207.63	168.50	229.38	220.00	177.08	419.00	223.75	35.00	198.0
		# of Hous	seholds to R	Reach Goal a	at Current I	Dontation	Rate	82				

Length & Change In Residence by Section and % Payment by Section											
Change in	_	c	7	0	•	40	44	40	40	44	Tatal
Residency	5	6	7	8	9	10	11	12	13	14	Total
1 - 2 Years		1	1		1	1			2		6
	_	•	(1)	_	1	Į.	-	_	۷	-	
3 - 5 Years	-	(1)	(1)	-	- (4)	- (4)	-	-	- (4)	-	(2)
6 - 10 Years	-	-	-	-	(1)	(1)	-	-	(1)	-	(3)
11 - 20 Years	-	-	-	-	-	-	-	-	-	-	-
21 - 30 Years	-	-	-	-	-	-	-	-	-	-	-
31 + Years	-	-	-	-	-	-	-	-	(1)	-	(1)
Total	-	-	-	-	-	-	-	-	-	-	-
2016 Length In											
Residence	5	6	7	8	9	10	11	12	13	14	Total
1 - 2 Years	14	32	19	16	1	11	8	3	15	13	132
3 - 5 Years	51	62	25	14	6	14	8	4	24	25	233
6 - 10 Years	27	52	32	18	2	13	13	7	21	19	204
11 - 20 Years	36	72	37	25	9	10	11	15	23	22	260
21 - 30 Years	13	30	11	8	7	3	6	4	12	10	104
31 + Years _	24	67	31	30	12	28	15	18	33	39	297
Total	165	315	155	111	37	79	61	51	128	128	1,230
% Payment by											
Section	5	6	7	8	9	10	11	12	13	14	Total
1 - 2 Years	29%	22%	26%	19%	0%	36%	25%	33%	20%	23%	24%
3 - 5 Years	27%	34%	44%	36%	17%	43%	13%	50%	29%	20%	31%
6 - 10 Years	44%	25%	28%	17%	50%	38%	31%	43%	29%	5%	28%
11 - 20 Years	44%	38%	35%	40%	56%	30%	82%	60%	30%	36%	41%
21 - 30 Years	54%	37%	45%	63%	29%	33%	67%	0%	58%	30%	43%
31 + Years	46%	36%	52%	40%	58%	39%	33%	39%	42%	46%	42%
Total –	39%	33%	38%	34%	43%	38%	41%	43%	34%	30%	36%

Timbergram Update

September 2016

A ten page September edition is currently being distributed. It included coverage of the next TMCC meeting, an invitation to families to attend and children to visit the "busy corner", Super

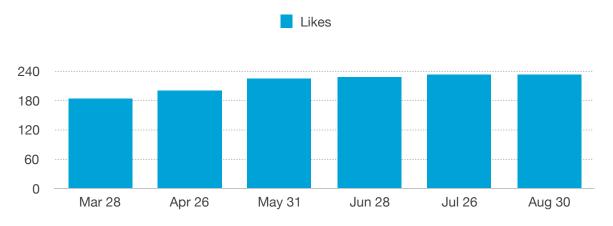
Neighborhood 14 update, contact information, Sinclair Fall Festival announcement, Yard of the Month Winners, Jaycee Park Update, Website Update, Volunteer Dinner Announcement, November Guest Speaker info, Ice Cream Social wrap up and photos (placed on the same page with sponsor advertisement), Mosquito Control feature article, Excellent Eats Review, National Night Out Date Announcement and Update from West 11th Street Park.

PNL	\$	222.00
Ad Revenue	\$	980.00
Expenses	\$	758.00
Septen	nber PN	L

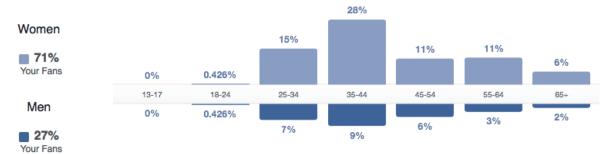
Invoices for the July edition were sent out late. Therefore there are more unpaid invoices than usual as detailed below. Follow up will be made for outstanding invoices prior to the next edition deadline.

Date	ID	Invoice Title	Customer Name	Status	Amount
08/21/2016	000071	The Timbergram - September 2	Michelle Ray	Unpaid	\$140.00
08/21/2016	000070	The Timbergram - September 2	Sonia M. Tersigne	Unpaid	\$70.00
08/21/2016	000069	The Timbergram - September 2	Allen Frieze	Unpaid	\$70.00
08/21/2016	000066	The Timbergram - September 2	Birgitt Haderlein	Unpaid	\$70.00
08/15/2016	000064	The Timbergram - July 2016	Sonia M. Tersigne	Overdue	\$70.00
08/15/2016	000062	The Timbergram - July 2016	Veronica Valentz	Overdue	\$70.00
08/15/2016	000060	The Timbergram - July 2016	Michelle Ray	Overdue	\$140.00
08/15/2016	000059	TMCC Newsletter The Timberg	r EC Home Decor & Furnitur	Overdue	\$275.00

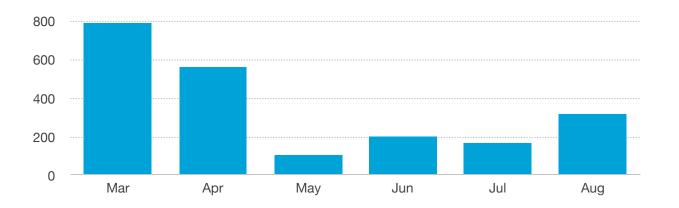
Facebook Page Update











Annual Timbergram Editorial Calendar

Distribution	Ad Commitment	Ad Artwork	Article Copy
January	December 5	December 10	December 15
March	February 5	February 10	February 15
May	April 5	April 10	April 15
July	June 5	June 10	June 15
September	August 5	August 10	August 15
November	October 5	October 10	October 15

Monthly Content

January

Membership Solicitation
Winter Festival in Review
Holiday Decorating Contest Winners

March

Easter Egg Hunt Announcement Rummage Sale Announcement

May

Easter Egg Hunt In Review Rummage Sale in Review

July

Independence Day Ice Cream Social Announcement

In Every Edition

Meeting and Speaker Announcement President's Corner West 11th Street Park Update Jaycee Park Update Director & Committee Contact Info Solid Waste Collection Schedule Traces of Timbergrove

September

Independence Day Ice Cream Social in Review Volunteer Dinner Announcement National Night Out Announcement

November

Winter Festival Announcement
Holiday Decorating Contest Announcement
General Elections Announcements and
Candidate Info
Volunteer Dinner in Review
National Night Out in Review

Yard of the Month Excellent Eats Crime Report Naturally Good Recipes Meeting Minutes Membership Form¹ Website Updates

Past editions of the Timbergram and current media kit are available online at bit.ly/TMCCNews

¹ March, May and November editions only

TMCC Webmaster < webmaster@timbergrove.org>

Aug 29 at 10:36 PM



_committeechairs@timbergrove.org

The email forwarding has been updated, with <u>board2016@timbergrove.org</u> emailing board members & <u>committeechairs@timbergrove.org</u> sending to all committee chairs (and the whole neighborhood security committee).

Reports from Beautification, Neighborhood Security, and DRC are being posted on the website, including Design Review Status.

The new layout is operational, still fighting design issues on the front page which may require some professional assistance.

Still need to start working on getting a newsletter signup option.

Chris Ochterbeck Chairperson, Website Committee

