

Meeting Minutes 6/30/2015

Timbergrove Manor Civic Club (TMCC) Board Meeting

Meeting Called to Order: 7:05 PM Quorum Requirement Met Location: Rainbow Lodge

In Attendance

William Morfey-President	Leslie Hillendahl – Vice President	Peter Davies-Secretary
Forrest Andrews-Board Member	Kirk Guy-Board Member	Darlene Wayt – Board Member
Tim Louque-Activities Chair	Gary Nordstrom – Board Member*	Jennifer Vickers-TimberGram
Carolyn Bryant - TimberGreeters	Chris Ochterbeck-WebSite	*Membership Chairman

Officer's Reports

- Secretary's Report for May 26,2015 – Peter Davies
 - A motion to approve the amended minutes was made by Darlene Wayt
 - This motion was seconded by Forrest Andrews
 - The Motion was approved by a voice vote with no dissentions
- Treasurer's Report – As Submitted
 - A motion to approve the Treasurer's Report was made by Gary Nordstrom "without exceptions"
 - This motion Seconded by Kirk Guy
 - The motion was approved by a voice vote with no dissentions

Committee Reports

- **Activities** – Tim Louque reported about the planning for the Ice Cream Social and discussed volunteer duty assignments. A tentative date for the Volunteer Dinner at Spaghetti Western is September 20th. Casino Night at Rainbow Lodge is scheduled for October 17th and Snow Fest at Jaycee Park is scheduled for December 5th.
- **Beautification** – A proposal for trimming the crepe myrtles on Ella Boulevard was accepted and award was made to Al's Landscaping and the work has been completed as of this meeting.
- **Block Captains** – There was a discussion concerning the role of the Block Captains, coordination of National Night Out activities and the most effective means of disseminating information in a timely manner.
- **Design Review Committee (DRC)** – 6414 Lindyann has a pending application. 2510 Droxford had requested approval to change the siding on the residence.
- **Deed Restriction Enforcement** – No report. There was a discussion of how to handle the problem of overgrown vegetation along West 11th Street that blocks the sidewalk. No report on the trailer and vehicles parked on the street in Section 5.

Meeting Minutes 6/30/2015

Timbergrove Manor Civic Club (TMCC) Board Meeting

Committee Reports (Continued)

- **Environmental Affairs**

A motion was made by Leslie Hillendahl to create an ad hoc committee: Friends of Jaycee Park. This motion was seconded by Gary Nordstrom. By a show of hands, this motion was approved.

Bill Morfey nominated Darlene Wayt as Chairperson of the Friends of Jaycee Park Committee. Forrest Andrews made a motion to bring the motion to the floor for a vote, which was seconded by Peter Davies. By a show of hands the motion/nomination was approved.

Jaycee Park – (Darlene Wayt)-Report Attached

- Jaycee Park - Portable Toilet Funding, Ball field Lighting, Tennis Court Shelter and Maintenance Issues with Splash Pad.
- Ella Boulevard Tree Trimming
- Clearing of Sidewalks on West 11th Street
- Bryce Street Chemical Feed Station

West 11th Street Park – (Lorraine Cherry Report)

We have received preliminary estimates for trail work at the park from the Houston Parks Board, with work to be done by Landscape Art, an approved contractor with the Parks Department who did the work on our last trail renovation project. The bid is broken down into 3 subprojects:

1. Repair of 4 low spots on the main trail, including addition of additional crushed granite
2. New construction on the trail going into the main trail from behind the kiosk on Shelterwood.
3. Maintenance on the entire trail, including weed eating the edges and spraying to prevent regrowth. Some of our older trails have significant ingrowth from the edges so that the original 8-foot width has shrunk down to 3-4 feet.

With a recent donation from the TMNA fun run, Friends of West 11th Street Park currently has funds to undertake two of these subprojects. Subproject ii will probably be put on hold until next year. We will have a fundraising table at the upcoming 4th of July celebration to benefit the trail project.

With the aid of an additional volunteer, some perennial plants have been installed in the large garden at the south east corner. Spraying was done around the perimeter of all beds as part of the sprinkler system maintenance. We are still looking for a volunteer/volunteers who would like to assume responsibility for regular maintenance in the garden, with costs underwritten by Friends of West 11th Street Park.

Meeting Minutes 6/30/2015

Timbergrove Manor Civic Club (TMCC) Board Meeting

Environmental Affairs Report (Continued)

Bryce Street Trailhead Park:

Bryce Street proposed trailhead park: Work is in progress on the extension of the bicycle trail and connection with the leg coming in from the south.

Follow up on painting of silos and possibility of participation with the developer for assistance in landscaping in conjunction with the construction of the new apartments.

Committee Reports (Continued)

- **Membership** - Gary Nordstrom reported that membership participation was ahead of last year's figures.
- **Neighborhood Security** – Chris Ochterbeck reported that he has been working with Jennifer Vickers concerning raising the funds to provide professional security services by the Harris County Precinct One Constable's Office. They are in the process of identifying corporate funding sources to raise the required +/- \$78,000. They will report their findings at the next Board Meeting. There was a discussion concerning the feasibility of the program and the various options.

A motion was made by Bill Morfey to table the discussion on the Neighborhood Security options until the next meeting. The motion was seconded by Peter Davies and by a show of hands the motion was approved.

- **Timbergram** - Jennifer Vickers reported that the edition intended to be delivered prior to the 4th of July is in the process of being delivered.
- **Timbergreeter** – Carolyn reviewed the procedure for greeting new residents. There was a discussion of more effective efforts to greet new neighbors and provide them with a welcome package. The current method to identify new residents is a combination of monitoring the MLS service and Block Captains.

Leslie Hillendahl made the motion that the Timbergreeter provide the welcome binder to the residents identified by Carolyn by means of the MLS service and to have the Block Captains assist in identifying new owners. Peter Davies seconded the motion. The motion was approved by a show of hands.

- **Web-Site** - (Chris Ochterbeck) –Still working on the security issue. He indicated that we are considering changing providers next year to provide better support and features
- **Yard of Month** – No report. It was reiterated that dues paying members only are allowed to receive this award.

Meeting Minutes 6/30/2015
Timbergrove Manor Civic Club (TMCC) Board Meeting

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Old Business

No items.

New Business

6534 Kury there is a complaint that the lawn has not being mowed and is overgrown. Carolyn will refer the possible deed restriction to the Owner to the online complaint form on the web-site.

Next Board Meeting July 28th

Next General Meeting September 8th.

Motion to Adjourn 10:00 PM

These Meeting Minutes were prepared by Peter Davies and presented at the July 30, 2015 TMCC Board Meeting where after minor corrections were approved.

Peter Davies, TMCC Secretary



Attached Reports

Report for 6-30-15 TMCC Board Meeting
Environmental Affairs & Other Issues

Jaycee Park – TMCC Funding of Porto-Potty Units

TMCC Donations for Jaycee Park Porto-Potties

\$3,217.42 Total Needed \$2,210.77 Units + \$1,006.65 Insurance

Received or Expected

100.00	DeWalch Technologies Check #3882 June 4,2015
100.00	Jeff and Darlene Wayt Check #6758 June 4, 2015
500.00	Guesstimate from TMCC reps at June SN 14 Meeting
500.00	Guesstimate from LCC reps at June SN 14 Meeting
125.00	Pledge from Timbergrove Terrace rep at June SN 14 Meeting
24.00	Christianne Gell Online Donation
1900.00	Silver Eagle Distributors Check Should be Coming
\$3,249.00	Total Donations, Pledge, Guesstimates

(\$31.58) Exceeds what is needed for 2016 **IF** Guesstimates are accurate

Jaycee Park – Ball Field Lighting CIP Project

Per Duncan Elliot, Project Mgr., permits, a final proposal & a work order should be complete by mid-August, equipment takes about 12 weeks, demolition may begin by late October, the entire project should be complete by the end of 2015.

Jaycee Park – Tennis Court Shelter

Per Lisa Johnson, Parks Program Manager, pricing for reroofing & replacing wood for the seat should also be complete by mid-August. If approved by HPARD, funds will come out of a maintenance fund, not the CIP allocation.

Ella Blvd. Tree Trimming

The quotes from JMTZ Landscaping and Al's Lawn & Tree Service were the same, \$500. Leslie approved the work and expense, Al will do the work this week.

Sidewalks of West 11th Street

Per Jack Valinski in an email dated 6-22-15, "I understand that a city judge has dismissed all the citations that were issued to these residents, our director will be talking to the judges so that they understand what the ordinances are and the tickets will be reissued."

Bryce Chemical Feed Station

Per an email blast from CM Cohen dated 6-5-15, Council awarded a contract to Industrial TX Corporation for upgrades that include two new biological odor control treatment systems and fans, chemical feed systems and three new chemical storage tanks, the contract duration is set for 360 days.

TMCC Guest Speakers and General Meeting Dates

9-8-15: CM Ellen Cohen

11-10-15: Reps from the Harris County Community Assistance Department

2016 general meeting dates – Jan. 12*, March 8 and May 10 – have been cleared by Principal Abby Taylor so Sinclair can remain the venue. Abby said she thinks Sept. 13 and Nov. 8 will be OK but that is another school year and that school year's calendar has not been set yet.

I have requests in to Dan Menendez, Deputy Director of PWE, and Jason Iken, Senior Assistant Director of Wastewater Operations, asking them about being a guest speaker(s) for January but I have not received a response.

Environmental Affairs
Report for 6/30/2015 Board of Directors Meeting
Lorraine Cherry

1. West 11th Street Park:
 - a. We have received preliminary estimates for trail work at the park from the Houston Parks Board, with work to be done by Landscape Art, an approved contractor with the Parks Department who did the work on our last trail renovation project. The bid is broken down into 3 subprojects:
 - i. Repair of 4 low spots on the main trail, including addition of additional crushed granite and culverts where needed.
 - ii. New construction on the trail going into the main trail from behind the kiosk on Shelterwood.
 - iii. Maintenance on the entire trail, including weedeating the edges and spraying to prevent regrowth. Some of our older trails have significant ingrowth from the edges so that the original 8-foot width has shrunk down to 3-4 feet.
 - b. With a recent donation from the TMNA fun run, Friends of West 11th Street Park currently has funds to undertake two of these subprojects. Subproject ii will probably be put on hold until next year. We will have a fundraising table at the upcoming 4th of July celebration to benefit the trail project.
 - c. With the aid of an additional volunteer, some perennial plants have been installed in the large garden at the south east corner. Spraying was done around the perimeter of all beds as part of the sprinkler system maintenance. We are still looking for a volunteer/volunteers who would like to assume responsibility for regular maintenance in the garden, with costs underwritten by Friends of West 11th Street Park.
2. Bryce Street proposed trail head park: Work is in progress on the extension of the bicycle trail and connection with the leg coming in from the south.
3. Southwaste Disposal: No update.