
September 9, 2014 TMCC General Meeting

Called to Order 7:05 PM at Sinclair Elementary School

SCANNED

Introductions and Program

Ms. Abigail Taylor, Principal of Sinclair Elementary School was introduced as the speaker for tonight's program about the school, the academic programs offered and the school's relationship with the community.

Following the program Ms. Valerie Luna, representing Councilmember Cohen's Office was introduced.

The Meeting was called to order at 7:45 PM following the program.

Officer's Reports

Secretary

May 13th General Membership Meeting Minutes- Following a review of these minutes, a motion to approve May's minutes was made by Darlene Wayt and was seconded by Christopher Ochterbeck; by a show of hands, they were approved without corrections.

Treasurer

Campbell Sasser has resigned as Treasurer since he was being relocated and will no longer live in Timbergrove. Paige Ochterbeck had volunteered to serve as interim Treasurer. The Board approved the appointment of Ms. Ochterbeck at the August 26th Board Meeting.

Report through August 2014- Following the review of the report, minor corrections were made, Lorraine Cherry made a motion to approve the report and the motion was seconded by Tim Lake. By a show of hands the report was approved.

Committee Reports

Activities- The 4th of July Ice Cream Social was deemed a success. The Volunteer Dinner is scheduled on September 21st at Kojak's at 5:30 PM. The Neighbor's National Night Out is scheduled for October 7th. The Masquerade Party is scheduled for October 16th at the Rainbow Lodge from 8:00 to 10:00 PM.

Architectural Review Committee- Proposed plans at the following addresses were approved: 6138 Queenswood, 927 Shirkmere, 6519 Cindy Lane and 6402 Wister.

Committee Reports (Continued)

Beautification- New efforts are being made to weed the existing flower beds in the esplanades near the Timbergrove Manor Signs. Members expressed their concerns about the oleanders blocking the sidewalks along West 11th Street and how this is the responsibility of the residents to trim. It was suggested that citizens should call 3-1-1 to report concerns.

Block Captains- No report.

Deed Restriction Enforcement - There is still no Chairman for this committee.

Environmental Affairs -

11th Street Park -

- Sharron Ettinger has donated the additional funds necessary to complete the crushed granite loop trail within the park.
- The City of Houston is continuing its efforts to remove dead trees from the park.
- There is an additional need for funds to extend the trail loop to Shelterwood.

Bryce Street Trailhead - HPARD is in the process of finalizing a preliminary design for a trailhead and small park to be constructed in conjunction with the hike and bike trail that is under construction. A rendition of the design was available at the meeting for residents to review.

Southwest Permit- The TCEQ has finished their technical review and has given preliminary approval in the form of a draft permit. Lorraine had requested that additional letters should be sent to the TCEQ from residents requesting an additional public meeting and requesting that a "contested case." September 17th is the deadline to send the letters. A new resident at the southwest corner of Shirmere and Hurst also noted that the runoff from the site has affected the soil in his back yard, giving it a noticeable odor, and suggested the soil be sampled.

Chemical Feed Station - The design of the modifications for the Chemical Feed Station is still underway with the Consultant working with the City of Houston Permitting Department to review requirements for construction within the Flood Plain.

Jaycee Park - Darlene Wayt summarized activities at the park as follows:

- Toilets - Councilmember Cohen's office was advised that funds could not be diverted from the CIP allocation to fund portable chemical units because the toilets are considered maintenance or continuing expense, whereas CIP is a finite amount or one time expense. Councilmember Cohen's office is exploring other possibilities.

Committee Reports (Continued)

Environmental

- Splash pad - The surfacing of the existing facility has continued to degrade resulting in exposed fasteners which pose a safety issue. HPARD has responded to all 311 requests and have patched small, specific areas where needed. There are no plans to resurface the entire area at this time because the repairs seem to be holding so far.
- Tennis Court Surface Problems – Houston Parks Board is in the process of developing plans to repair the problems.

Membership - The Chairman indicated that membership was at 48% which is consistent with the historical trend for dues payment.

Neighborhood Safety - No report.

Timbergreeters - No report.

Timbergram - The Editor requested historical photos for future editions of the Timbergram.

Website - The Chairman reviewed the progress that has been made to reduce the cost of the service and increase the effectiveness of the website..

Yard of the Month - No report. Volunteers are still needed.

Old Business

Development on 12th Street - The Municipal Setting Designation (MSD) related to the contaminated site has been approved by COH Council August 13th and is being forwarded to the TCEQ for their approval (60-90 days). Otherwise there has been no developer activity.

Water Pressure Issues - Dale Dugas addressed the membership concerning following up on the low water pressure issue with the City of Houston, (Mike Neese), asking the President to task someone to follow up on the issue. It was explained that participation in the Civic Club is voluntary. No one volunteered to follow up on the issue.

New Business

Grace Bible Church Traffic - Hurst - Section 5

- There have been reports about traffic congestion related to the opening of the new church on Hurst Street, including public parking concerns.
- The Pastor representing the Church apologized for the problem and indicated they would work with TMCC and the neighboring businesses to alleviate the problem.

The next General Meeting is scheduled for November 11th at the Sinclair Elementary at 7:00 PM. A committee has been appointed by the Board to present a slate of Officers and Directors for 2015 at the next General Meeting.

Adjournment

The meeting was adjourned at 8:40 PM.

These General Meeting Minutes were prepared by Peter Davies for distribution at the November 11th TMCC General membership Meeting for review and correction.

Respectfully Submitted,

Peter Davies, TMCC Secretary



7:19 AM
08/26/14
Cash Basis

Timbergrove Manor Civic Club Profit & Loss Budget Performance

June 24 through August 26, 2014

| | Jun 24 - Aug 26, 14 | Jan 1 - Aug 26, 14 | Annual Budget |
|---------------------------------|---------------------|--------------------|------------------|
| Ordinary Income/Expense | | | |
| Income | | | |
| Beautification Fund | 70.00 | 1,063.00 | 1,000.00 |
| Citizens Patrol Fund | 60.00 | 1,980.00 | 500.00 |
| Club Dues | 390.00 | 22,589.17 | 25,000.00 |
| Deed Rest. Enforcement Fund | 40.00 | 953.00 | 500.00 |
| Donations-4th of July | 500.00 | 500.00 | 500.00 |
| Donations-Easter Egg Hunt | 0.00 | 350.00 | 500.00 |
| Donations-Snow Party | 0.00 | 0.00 | 3,000.00 |
| Interest Income | 0.00 | 186.10 | 300.00 |
| Other | 0.00 | 1,274.00 | 1,500.00 |
| Rummage Sale Rev. | 0.00 | 275.00 | 400.00 |
| Timbergram Adv. Revenue | 0.00 | 2,985.00 | 4,500.00 |
| Total Income | 1,060.00 | 32,155.27 | 37,700.00 |
| Expense | | | |
| 4th of July | 0.00 | 0.00 | 600.00 |
| Bank Charges | 0.00 | 2.75 | 50.00 |
| Beautification | 1,140.00 | 4,694.50 | 12,500.00 |
| Citizens Patrol Expenses | 0.00 | 174.35 | 300.00 |
| Deed Rest. Revision-Legal | 0.00 | 0.00 | 1,000.00 |
| Deed Rest. Revision-Printing | 0.00 | 0.00 | 500.00 |
| Deed Rest. Revisions | 0.00 | 0.00 | 2,000.00 |
| Donation-Friends of 11th Street | 0.00 | 5,000.00 | |
| Donations | 0.00 | 2,548.71 | 500.00 |
| Easter Egg Hunt | 0.00 | 657.84 | 700.00 |
| General Meeting Food | 0.00 | 261.48 | 450.00 |
| Holiday Decorations | 0.00 | 84.00 | |
| Insurance | 0.00 | 744.00 | 750.00 |
| July 4th | 90.21 | 90.21 | |
| Masquerade Party | 0.00 | 0.00 | 500.00 |
| Meetings | 0.00 | 0.00 | 50.00 |
| Membership | 0.00 | 0.00 | 350.00 |
| Misc./ Other | 60.07 | 276.53 | 100.00 |
| Office/Postage | 0.00 | 141.80 | 200.00 |
| Rummage Sale/Shred Day Expense | 0.00 | 678.12 | 600.00 |
| Snow Party | 0.00 | 0.00 | 5,000.00 |
| Storage Unit | 0.00 | 1,185.83 | 660.00 |
| Timbergram | 609.00 | 3,198.00 | 4,800.00 |
| Vehicle Decals | 0.00 | 2,050.00 | 2,000.00 |
| Volunteer Dinner | 0.00 | 0.00 | 1,500.00 |
| Web Site | | | |
| Online Payment Processing Fees | 5.65 | 62.79 | 100.00 |
| Web Site Subscription | 525.00 | 1,700.88 | 2,500.00 |
| Total Web Site | 530.65 | 1,763.67 | 2,600.00 |
| Total Expense | 2,429.93 | 23,551.79 | 37,710.00 |
| Net Ordinary Income | -1,369.93 | 8,603.48 | -10.00 |
| Net Income | -1,369.93 | 8,603.48 | -10.00 |

7:18 AM
08/26/14
Cash Basis

Timbergrove Manor Civic Club
Balance Sheet
As of August 26, 2014

| | <u>Aug 26, 14</u> |
|---------------------------------------|-------------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| First National Bank | 14,038.57 |
| Integrity Bank CD - January | 26,056.44 |
| Integrity Bank CD - July | 25,168.98 |
| Integrity Bank Checking | <u>15,673.46</u> |
| Total Checking/Savings | <u>80,937.45</u> |
| Total Current Assets | <u>80,937.45</u> |
| TOTAL ASSETS | <u><u>80,937.45</u></u> |
| LIABILITIES & EQUITY | |
| Equity | |
| Opening Bal Equity | 62,608.80 |
| Unrestrict (retained earnings) | 9,725.17 |
| Net Income | <u>8,603.48</u> |
| Total Equity | <u>80,937.45</u> |
| TOTAL LIABILITIES & EQUITY | <u><u>80,937.45</u></u> |

Report for TMCC General Meeting September 9, 2014

Jaycee Park CIP - Porto-potty issue

- Per a July 7 meeting with Ellen Cohen & Traci Elsner & an August 15 follow-up email from Traci Elsner:
 - CIP funds cannot be used for porto-potty units; CIP is a finite sum but maintenance is ongoing;
 - CM Cohen's office will continue to try to get 2 porto-potty units for the park's ball field corner;
 - CM Cohen's office was made aware that the splash pad's surface is a concern.

Jaycee Park Other Info

- Per an August 14 meeting with Tom Gall and Trent Rondot of Houston Parks Board and a September 8 call and a September 9 email from Tom Gall:
 - HPB will repair the broken areas on the tennis court's center court's playing surface and will secure the sunshields with the proper ties. Trans Texas Tennis will do the work, probably within a month.
 - Tom Gall inspected the splash pad's surface and advised no fix at this time because the latest HPARD repairs on the expansion joint caulk looked adequate, intact and are holding up. Going forward, it was agreed to keep an eye on the splash pad's surface, continue to report problems to HPARD via 311 emails with photos attached and cc Tom Gall of HPB on 311 emails to HPARD.
- \$21,661.45 currently is in the private fund; the tennis court repairs will come out of the private fund. As soon as a quote is received from Trans Texas Tennis, HPB will let me know how much the repairs will cost our fund. It's unlikely the center court will have to be closed for any length of time other than a few hours but if it is HPB will let me know and I'll post on FB and let Carolyn know for the block captain system.

Groveswood & Ella – InTown Homes Property

- Per Jennifer Clancey, the MSD Program Director, the Municipal Settings Designation (MSD) passed City Council on August 13, 2014 agenda.
- Next step – Applicant's consultant will submit the MSD designation to the TCEQ for approval.
- It usually takes 60 – 90 days for the TCEQ to approve.

MSDs prohibit the use of impaired shallow groundwater as potable water. In the City's ordinance, potable water is defined as, water that is used for irrigation, production of food or drink products intended for human consumption, drinking, showering, bathing or cooking purposes. An MSD does not remove any liability from the property owner, nor does it shift any liability to the City.

Johnson, Lisa - GSD
to P. E. PMP Peter Davies

Mon, Sep 8 4:38 PM

Jaycee Park

1 file attached ^



LIGHTING LAYOUT_1...
.pdf 277 KB

Here is the proposed lighting layout for the park. We are trying to take advantage of the street lights in this option. We would probably need to add 6-7 more lights to go along Seamist if that is desired.

Cost Estimates for the various items are list below and include contingency and testing.

1. Site Lighting (shown in the attachment) – estimate \$250,000
2. Ball field Lighting replacements - \$288,000
3. Additional trees with irrigation - \$25,000
4. Cleanup around the backstop - \$6,000

Please send me the notes to review and I will provide additional information if necessary. I would like direction on the options selected. I have increased the construction budget slightly so I think we would be able to do Options1,3,4 or Option 2.

Lisa Johnson
Parks Program Manager
General Services Department
832-393-8081 office
713-305-8156 cell

If you would like to receive periodic emails from Mayor Annise D. Parker and the City of Houston on topics of interest to you and your neighborhood, please go to <http://www.houstontx.gov> and register with CitizensNet.



THIS DRAWING IS CONCEPTUAL IN NATURE AND IS SUBJECT TO CHANGE
NO WARRANTY OR REPRESENTATION, EXPRESSED OR IMPLIED, CONCERNING
THE ACTUAL DESIGN, LOCATION OR CHARACTER OF THIS PLAN ARE INTENDED
THIS PLAN IS NOT FOR PERMIT OR CONSTRUCTION PURPOSES.

CONCEPTUAL DRAWING
AUGUST 20, 2014
CCA PROJECT NO. 114-060

JAYCEE PARK

Trail Lighting
Landscape Improvements

City of Houston
Houston, TX



**CLARK CONDON
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