

**Timbergrove Manor Civic Club
Board Meeting 4/29/14**

Location: Rainbow Lodge Quorum Met Meeting Began: 7:00 PM

Meeting Called to Order by Bill Morfey, President

Officer's Reports

Meeting Minutes 3/25/14

Following a review of the draft minutes, there was a Motion to Approve the previous meeting's minutes with corrections by Bill Morfey, which was seconded by Darlene Wayt. The Motion was approved by a show of hands.

Treasurer's Report

The Treasurer reported that the Budget Item for the Self-Storage Unit would be adjusted to reflect the price increase. Lorraine and Darlene volunteered to determine if there was lower available unit available in the area.

The Citizen's Patrol Donations Budget Items was adjusted to reflect the expense for the reflective bumper stickers recently purchased and distributed by TMCC.

There was a Motion by Bill Morfey to approve the attached report which was seconded by Peter Davies and subsequently approved by a show of hands.

Committee Reports

Activities

Easter Egg Hunt there was some discussion of how to improve the event for next year. The general consensus was that the activity was a success.

4th of July Ice Cream Social is scheduled to be at Jaycee Park.

Architectural (Design) Review Committee- There was a report of several approvals, but no report for the meeting. There was a pending item concerning appointing additional members to the committee. The President nominated Michael Boykin to replace the open position. Lorraine Cherry called for a vote which was seconded by Darlene Wayt. The nomination was approved unanimously by a show of hands.

Beautification – No Report, but there were reports of a letter missing on one of the monuments located at 18th Street at T.C. Jester and water leaks in connection with the median sprinklers located at 11th Street at Ella.

Deed Enforcement Committee – No Report, a chairman is still being considered.

Block Captains – No report.

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Committee Reports Continued

Environmental Affairs

- 11th Street Park –
 - There is a new project to complete the last 1/3 of the trails, however the cost is about \$37,000 and the project's scope may have to be downscaled to match existing funds.
 - There is a possibility that the TMNA may do a joint fundraising 5K race, hopefully on an annual basis, to provide fundraising for the Park.
 - There is a need for a sponsor of the Wireless Wilderness Cell Phone Tour Cell.
 - A Motion was made to have TMCC provide \$5,000 to fund the cell phone tour for a period of three (3) years by Darlene Wayt.
 - Peter Davies seconded the motion which was approved by a show of hands with Lorraine Cherry abstaining from the vote.
 - There are plans for the COH to provide for a trail head at the area along Bryce adjacent to the Chemical Feed Station in the future. At this point the project is in the planning stage.
- Southwaste – The owner still has not provided the requested information. The permit may be going to a Contested Case Hearing. The subject will be discussed at the upcoming General Membership Meeting.
- Jaycee Park – See attached report. May 13th General Meeting is scheduled as a Public Hearing for proposed Capital Improvements.
- Chemical Feed Station and Low Water Pressure – No report from the City of Houston.

Membership – No report.

Yard of the Month – No Report.

Timbergram – No Report.

Website – Mr. Ochterbeck provided the attached summary of the activity on the website and is continuing to make improvements to the site.

Old Business – None discussed.

New Business

The Sinclair Elementary School Library is being renovated at a cost of \$21,000 with 15,000 being provided by HSID. The Sinclair PTA is accepting donations.

Super Neighborhood Council (SNC-14) – There was a Motion by Peter Davies to nominate Darlene Wayt as a primary delegate in lieu of Michelle Dundee and move Michelle to an Alternate Delegate Status. The motion was seconded by Lorraine Cherry and approved by a

**Timbergrove Manor Civic Club
Board Meeting 4/29/14**

show of hands. The TMCC Secretary will draft a letter for the President's signature to formally notify the SNC-14.

Motion to Adjourn

A Motion to adjourn was made by Lorraine Cherry and Seconded by Campbell Sasser. After approval the meeting was ended at 8:40 PM.

These Meeting Minutes were prepared by the TMCC Secretary, Peter Davies, and were presented to the Board at the May 27th 2014 for review, comment and correction. A motion was made by Darlene Wayt to accept the minutes which was seconded by Lorraine Cherry. The motion was approved by a show of hands.

Peter Davies, Secretary



Date: May 27, 2014

TMCC Board Meeting Attendance List

Meeting Date: ¹ ~~April 29~~ 2014

Bill Morfey, President

William E. Morfey

Leslie Hillendahl, Vice President

Peter Davies, Secretary

Peter Davies

Campbell Sasser, Treasurer

Campbell Sasser

Lorraine Cherry, Director

Lorraine Cherry

Michael Thompson, Director

Patrick Valentz, Director

Darlene Wayt, Director

Darlene Wayt

Allen White, Director

Angie Greak McKinney, Past Pres.

Brian Cannell, Past Past Pres.

Committee Members and Guests

Timbergrove Manor Civic Club
Profit & Loss
February 25 through March 25, 2014

	<u>Feb 25 - Mar 25, 14</u>	<u>Jan 1 - Mar 25, 14</u>	<u>Annual Budget</u>
Ordinary Income/Expense			
Income			
Beautification Fund	150.00	898.00	1,000.00
Citizens Patrol Fund	195.00	1,850.00	500.00
Club Dues	2,040.00	20,790.00	25,000.00
Deed Rest. Enforcement Fund	220.00	913.00	500.00
Interest Income	0.00	147.61	400.00
Other	340.00	1,109.00	1,500.00
Rummage Sale Rev.	15.00	30.00	400.00
Timbergram Adv. Revenue	140.00	2,150.00	2,875.00
Total Income	<u>3,100.00</u>	<u>27,887.61</u>	<u>32,175.00</u>
Expense			
Bank Charges	0.00	2.75	50.00
Citizens Patrol Expenses	174.35	174.35	350.00
Donations	48.71	48.71	500.00
General Meeting Food	87.16	87.16	450.00
Holiday Decorations	84.00	84.00	0.00
Insurance	744.00	744.00	750.00
Meetings	0.00	87.16	400.00
Rummage Sale/Shred Day Expense	150.00	150.00	600.00
Timbergram	150.00	934.00	4,650.00
Web Site			
Online Payment Processing Fees	9.37	51.16	90.00
Web Site Subscription	125.88	650.88	2,100.00
Total Web Site	<u>135.25</u>	<u>702.04</u>	<u>2,190.00</u>
Total Expense	<u>1,573.47</u>	<u>3,014.17</u>	<u>9,940.00</u>
Net Ordinary Income	<u>1,526.53</u>	<u>24,873.44</u>	<u>22,235.00</u>
Net Income	<u><u>1,526.53</u></u>	<u><u>24,873.44</u></u>	<u><u>22,235.00</u></u>

Timbergrove Manor Civic Club
Transaction Detail By Account
February 25 through March 25, 2014

Type	Date	Num	Name	Memo	Split	Original Amount
First National Bank						
Deposit	02/26/2014			Deposit	-SPLIT-	87.54
Deposit	03/03/2014			Deposit	-SPLIT-	29.01
Deposit	03/09/2014			Deposit	-SPLIT-	29.01
Deposit	03/09/2014			Deposit	-SPLIT-	29.01
Deposit	03/15/2014			Deposit	-SPLIT-	29.01
Deposit	03/23/2014			Deposit	-SPLIT-	38.77
Deposit	03/25/2014			Deposit	-SPLIT-	58.28
Total First National Bank						
Integrity Bank Checking						
Check	03/02/2014	1214	Idalia Morfe	Web hosting & e-mail domain renewal	Web Site Subscription	-125.88
Check	03/02/2014	1215	Idalia Morfe	Gurrola Reprographics	Holiday Decorations	-84.00
Check	03/02/2014	1216	Lillian Jolliffe	October 2013, November 2013 and January 2014 receipts	Citizens Patrol Expenses	-127.78
Check	03/02/2014	1217	Virginia Sasser	February COP	Citizens Patrol Expenses	-46.57
Deposit	03/06/2014			Deposit	Timbergram Adv. Revenue	70.00
Deposit	03/10/2014			Deposit	-SPLIT- Timbergram Adv. Revenue	1,335.00
Deposit	03/10/2014			Deposit	Timbergram Adv. Revenue	70.00
Check	03/12/2014	1220	Ben Crabb	Christmas Tree for Fire Station	Donations	-48.71
Check	03/12/2014	1219	Bill Morfe	Reimbursement for 2014 D&O Insurance renewal payment	Insurance	-744.00
Check	03/12/2014	1218	Janet Ruhnke	Rummage Sale flyer delivery & March Timbergram delivery	-SPLIT-	-300.00
Deposit	03/18/2014			Deposit	-SPLIT-	1,065.00
Check	03/25/2014	1221	Darlene Wayt	March General Meeting Food	General Meeting Food	-87.16
Deposit	03/25/2014			Deposit	-SPLIT-	250.00
Total Integrity Bank Checking						

Timbergrove Manor Civic Club
Profit & Loss
March 25 through April 29, 2014

	<u>Mar 25 - Apr 29, 14</u>	<u>Jan 1 - Apr 29, 14</u>	<u>Annual Budget</u>
Ordinary Income/Expense			
Income			
Beautification Fund	20.00	918.00	1,000.00
Citizens Patrol Fund	20.00	1,860.00	500.00
Club Dues	510.00	21,000.00	25,000.00
Deed Rest. Enforcement Fund	0.00	913.00	500.00
Interest Income	0.00	147.61	400.00
Other	0.00	1,109.00	1,500.00
Rummage Sale Rev.	245.00	275.00	400.00
Timbergram Adv. Revenue	275.00	2,425.00	2,875.00
Total Income	<u>1,070.00</u>	<u>28,647.61</u>	<u>32,175.00</u>
Expense			
Bank Charges	0.00	2.75	50.00
Citizens Patrol Expenses	0.00	174.35	350.00
Donations	0.00	48.71	500.00
Easter Egg Hunt	216.69	216.69	550.00
General Meeting Food	87.16	87.16	450.00
Holiday Decorations	0.00	84.00	0.00
Insurance	0.00	744.00	750.00
Meetings	0.00	87.16	400.00
Misc./ Other	216.46	216.46	100.00
Office/Postage	132.00	132.00	580.00
Rummage Sale/Shred Day Expense	120.00	270.00	600.00
Storage Unit	685.00	685.00	615.00
Timbergram	787.00	1,721.00	4,650.00
Web Site			
Online Payment Processing Fees	3.50	52.94	90.00
Web Site Subscription	0.00	650.88	2,100.00
Total Web Site	<u>3.50</u>	<u>703.82</u>	<u>2,190.00</u>
Total Expense	<u>2,247.81</u>	<u>5,173.10</u>	<u>11,785.00</u>
Net Ordinary Income	<u>-1,177.81</u>	<u>23,474.51</u>	<u>20,390.00</u>
Net Income	<u><u>-1,177.81</u></u>	<u><u>23,474.51</u></u>	<u><u>20,390.00</u></u>

Timbergrove Manor Civic Club
Transaction Detail By Account
March 25 through April 29, 2014

Type	Date	Num	Name	Memo	Split	Original Amount
First National Bank						
Deposit	03/25/2014			Deposit	-SPLIT-	58.28
Deposit	04/26/2014			Deposit	-SPLIT-	48.22
Total First National Bank						
Integrity Bank Checking						
Check	03/25/2014	1221	Darlene Wayt	March General Meeting Food	General Meeting Food	-87.16
Deposit	03/25/2014			Deposit	-SPLIT-	250.00
Deposit	03/28/2014			Deposit	-SPLIT-	245.00
Check	03/30/2014	1223	Michelle Ray	Rummage Sale Constable Pmt Reimbursement	Rummage Sale/ Shred Day Expense	-120.00
Deposit	03/31/2014			Deposit	-SPLIT-	190.00
Check	04/03/2014	1224	Prime Source	March Timbergram printing	Timbergram	-718.00
Check	04/06/2014	1225	US Postal Service	12 month pmt due 4/30/14	Office/Postage	-132.00
Check	04/06/2014	1226	Heights Self Storage	April Rent	-SPLIT-	-25.00
Check	04/06/2014	1227	Prime Source	January Timbergram Insert	Timbergram	-69.00
Check	04/07/2014	1228	Campbell Sasser	Reimbursement for purchase of Quickbooks Pro 2014	Misc./ Other	-216.46
Check	04/07/2014	1229	Heights Self Storage	May 2014 - April 2015 (\$55/month)	Storage Unit Timbergram Adv.	-660.00
Deposit	04/10/2014			Deposit	Revenue	275.00
Check	04/19/2014	1230	Charlotte Syna	Easter Egg Hunt - Prizes	Easter Egg Hunt	-216.69
Total Integrity Bank Checking						

West 11th Street Park

1. Trail project
 - a. Amendment of remainder of loop trail at West 11th Street Park with crushed granite and culverts.
 - b. Houston Parks Board original estimate: \$37,000. Includes all feeder trails and 2 curbed sections extending to the street (1 each on east and west sides).
 - c. Have asked for scaled down estimate; hoping for a final price tag of \$16,000 to \$18,000.
2. Visited with Brooke Boyett, CM Cohen's chief of staff. They are providing assistance and support for our efforts to find a sponsor for the cell phone tour.
3. Contacted by Tommy Britt, representative of Old Timber Grove. They are planning a 5K run in April 2015 as a fundraiser for their neighborhood. In return for cosponsorship by Friends of West 11th Street Park, they will direct some of the profits of the event to us for use in park projects.

Bryce Street Park

1. Public Works will be beginning odor remediation project in January 2015, to be completed in June 2015.
2. Houston Parks Board is planning to replant and refurbish the green space located on Bryce Street north of the chemical treatment plant to serve as a trailhead for the hike and bike trail. This will be part of the Bayou Greenways project. Long-term maintenance of this refurbished park will be undertaken by HPB, rather than the Parks Department.
3. The current design for the park calls for on-site, permeable surface parking, picnic tables, water fountain, and landscaping. We met with them at the site to discuss the plans, and made some further requests, including a dog waste bag station. We also pointed out some possible problems with their proposed design for new fencing to separate the chemical feed station from the park area.

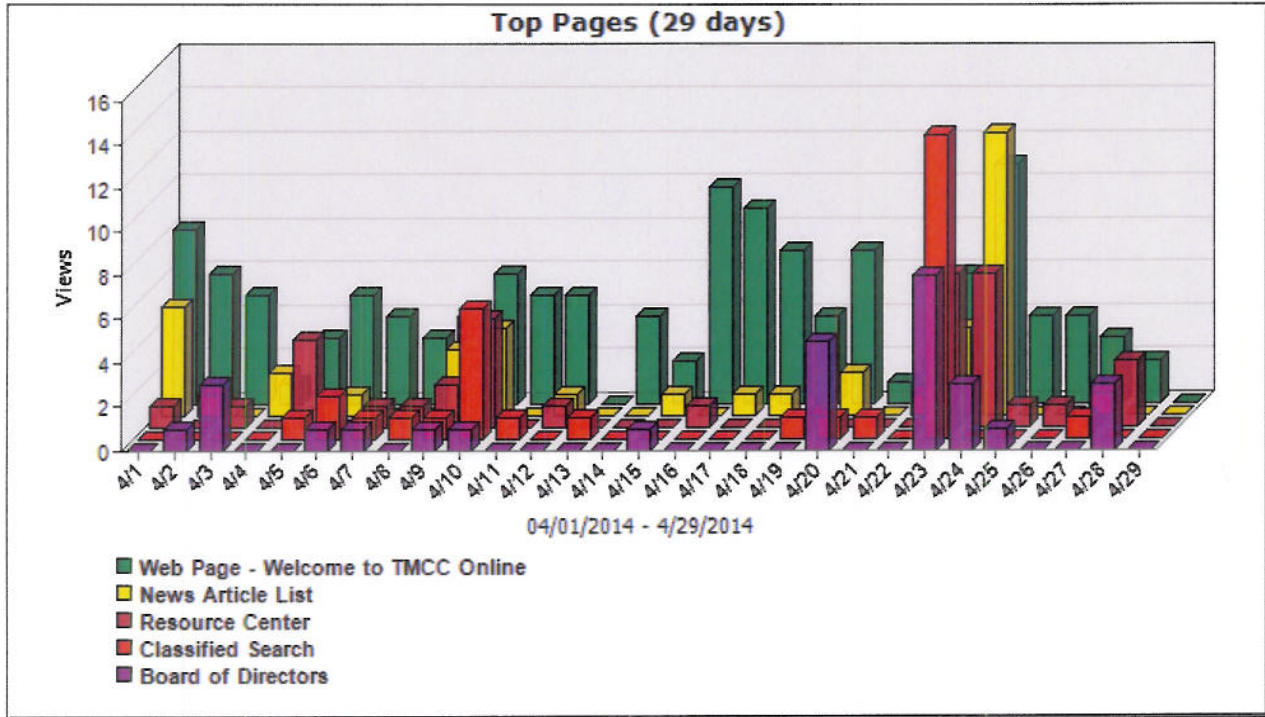
Southwest Disposal

1. Working closely with Catherine Dunne from Rep Sarah Davis' office. Rep. Davis will be coming to our next TMCC general meeting for a brief 'hello' scheduled after the CIP program.
2. For 5 months, we have been requesting information about other plants that are using air scrubbers. Do they work? Are there are sources of odor not being controlled?
3. Finally had a response:
 - a. Mansville, Tx (have investigated)
 - b. El Paso, Tx (currently investigating)
4. Other stakeholders who will join a contested case hearing, if necessary:
 - a. Muscle Cars of Texas
 - b. Classic Soft Trim
 - c. Better Bags Inc.
 - d. Vermiculite Products
 - e. Texas Re-excavation LC
 - f. B&L Machine
 - g. Greer Capital Corporation (Have hired attorney)
 - h. MaxRoy Properties (Have hired an environmental engineer)

Site Usage Report
Timbergrove Manor Civic Club

Date Range: 4/1/2014 - 4/29/2014

Tuesday 4/29/2014 4:02:56 PM



Site Usage Summary Help ?

The Site Usage Summary displays several measures to help track the reach and effectiveness of your site. To view a breakdown of a particular measure, click on the corresponding detail link.

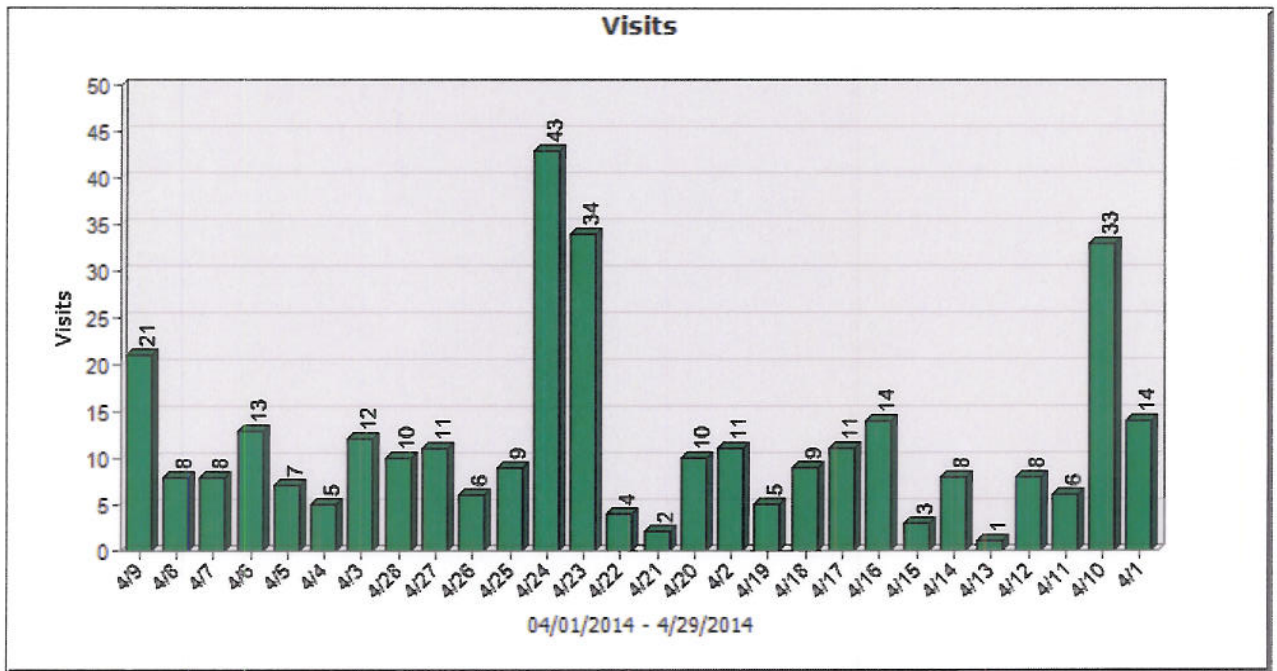
* The graphs in the detail sections will display a maximum of thirty days.

Visits ↑		
Visits	Visits	326
	Average per Day	11
Page Views ↑		
Page Views	Page Views	516
	Average per Day	18
Top Pages ↑		
Top Pages	1) Web Page - Welcome to TMCC Online	
	2) News Article List	
	3) Resource Center	
	4) Classified Search	
	5) Board of Directors	
Top Referring Sites ↑		
Top Referring Sites	1) wmaid.com	
	2) www.google.com	
	3) www.timbergrove.org	

	4) timbergrove.org	
	5) issuu.com	
Top Search Engine Phrases		
Top Search Engine Phrases		
Current Account Activation Status		
Accounts Currently Activated	Members	240
	Contacts	252
Accounts Not Activated	Members	1015
	Contacts	1724
Disk Space and Bandwidth Usage		
Disk Space Usage		228.65 MB (239,756,464 bytes)
Bandwidth Usage		53.00 MB (56,537,088 bytes)

Visits Help ?

The Visits graph displays the overall number of visits to your Web site.

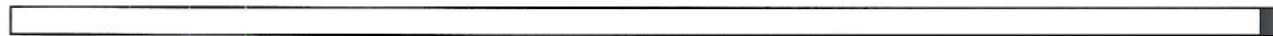


Visits Statistics		
Visits	Visits	326
	Average per Day	11

Visit Statistics - Help ?

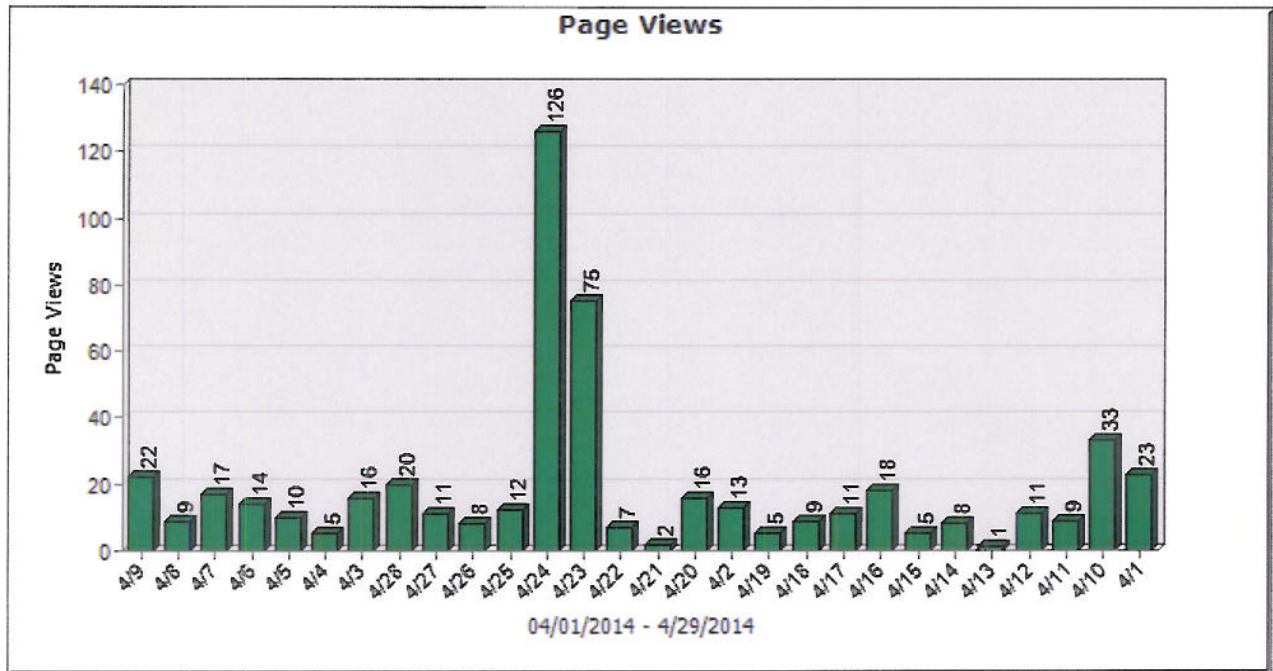
? **Visits** - Number of times a visitor came to your site. If a visitor is idle longer than the idle-time limit, it is assumed that the visit is voluntarily terminated. If the visitor continues to browse your site after they reach the idle-time limit, a new visit is recorded in the log.

Average Visits per Day - Number of visits divided by the total number of days in the requested date range.



Page Views Statistics Help ?

The Page Views graph displays the total number of pages viewed on your Web site over the date range specified.



Page View Statistics		
Page Views	Page Views	516
	Average per Day	18

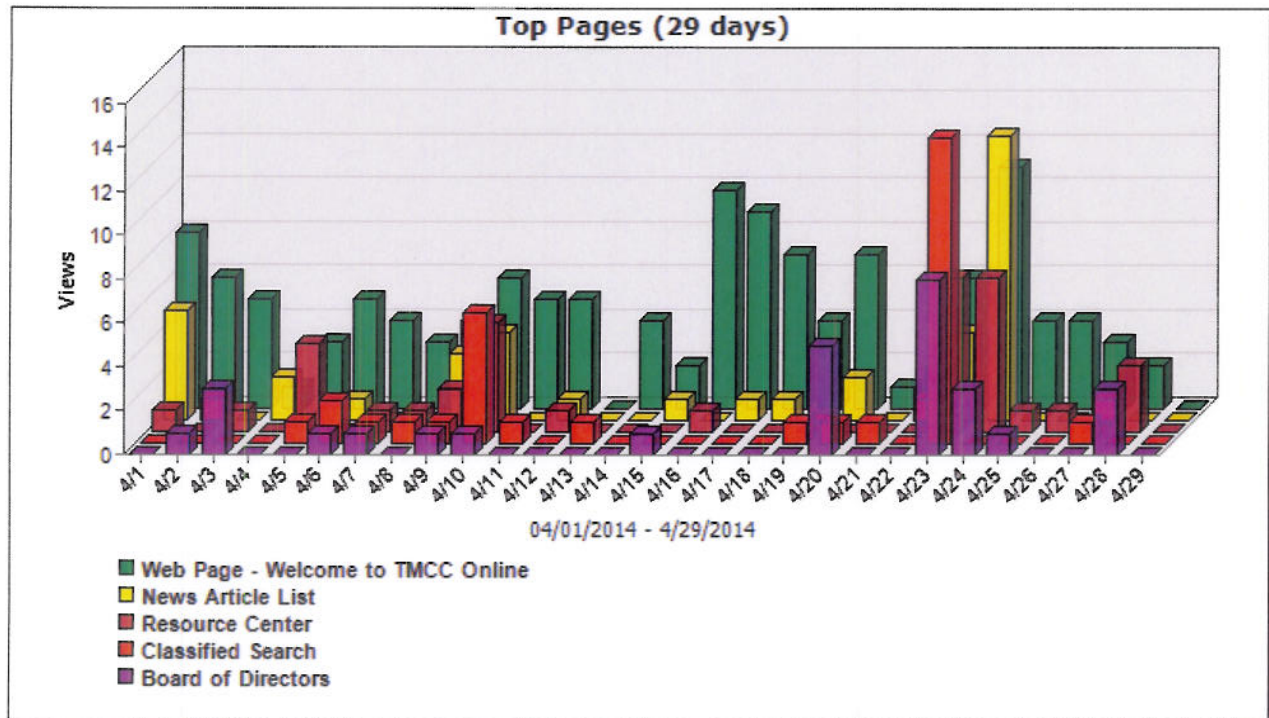
Page View Statistics - Help ?

? **Page Views** - A single web page request to the Web server as it appears in the log file. Each time a visitor clicks on a link within the site or navigates to the site from another site, a page view is recorded in the log.

Average Page Views per Day - Number of page views divided by the total number of days in the requested date range.

Top Pages Help ?

The top pages section identifies the most popular Web pages on your site and shows you how often they were viewed over the date range specified.



Top Pages Statistics		List All Pages	
	Pages	Views	% of Total Views
1	Web Page - Welcome to TMCC Online /Page/21270~330064	131	29.37%
2	News Article List /News/List/21270	41	9.19%
3	Resource Center /ResourceCenter/21270	36	8.07%
4	Classified Search /Classified/Search/21270	32	7.17%
5	Board of Directors /Officer/Board/21270	29	6.50%
6	Member Home Page /HomePage/21270	28	6.28%
7	Web Page - Social Media Links /Page/21270~396032/ErrorNotFoundhttp timbergroveorg80Social-M	22	4.93%
8	Photo Gallery List /Gallery/List/21270	20	4.48%
9	Committees /Officer/CommitteeList/21270	15	3.36%
10	Web Page - Contacts /page/21270~351783/Contacts	11	2.47%
11	Search /Search/21270	10	2.24%
12	Calendar View - TMCC Calendar /Calendar/21270~14263/Calendar	9	2.02%
13	Directory Search /Member/Search/21270	9	2.02%
14	Form Display - Classifieds Submission /Form/21270~161606/Classifieds-Submission	8	1.79%
15	Discussion Display - Website Suggestions /Discussion/21270~5473	8	1.79%

16	News Article Display - (Video) Crime Alert - Timbergrove Daytime Home Burglary Attempt /News/21270~259011/Video-Crime-Alert-Timbergrove	8	1.79%
17	Web Page - New Web Page Announcement /page/21270~351665/New-Web-Page-Announcement	8	1.79%
18	Discussion Display - Crime Alert /Discussion/21270~8076	7	1.57%
19	Member Display - 4563781 /Member/21270~4563781	7	1.57%
20	Web Page - Frequently Asked Questions /page/21270~330059/Frequently-Asked-Questions	7	1.57%
Subtotal For the Page Views Above		446	86.43%
Total For the Log File		516	100%

Top Pages Statistics - Help

? **Pages** - Specific page being analyzed. The top pages graph and statistics do not include site management edit/add pages.

Subtotal - - Sum of all data rows for each listed page.

Total - - Sum of the subtotal and all data that does not appear on the page.

Views - - Number of times the specified page was viewed by a visitor. Each page can be viewed more than once by the same visitor, and each view is counted.

Top Site Searches Help ?

The Top Site Searches section identifies the most frequently searched for phrases on your site and shows how often they were searched for over the date range specified.

Top Site Searches

	Search Phrase	Searches	% of Total Searches
1	property tax	1	100.00%
Subtotal For the Search Phrases Above		1	100.00%
Total For the Log File		1	100%

Top Search Phrases - Help

? **Search Phrases** - Search phrase entered by a user through the site search page.

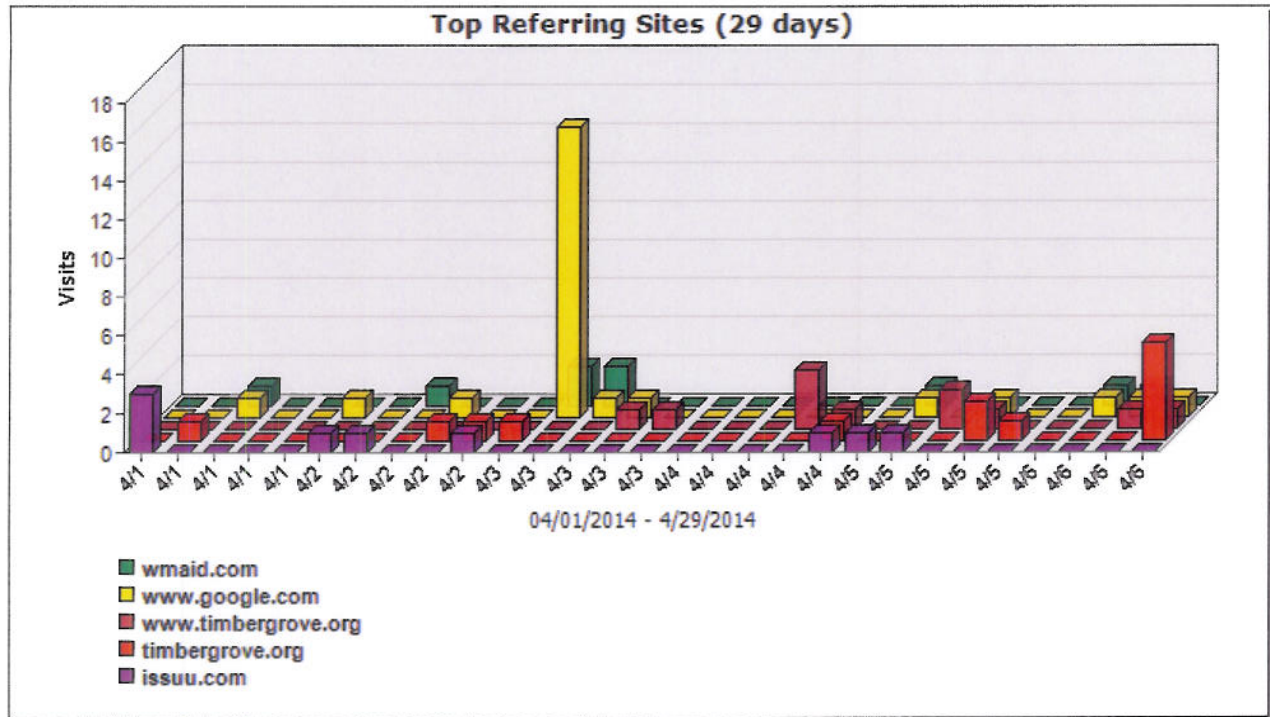
Subtotal - - Sum of all data rows for each listed Search.

Total - - Sum of the subtotal and all data that does not appear on the page.

Searches - - Number of times the particular phrase was searched for.

Top Referring Sites Help ?

This section identifies the domain names or numeric IP addresses that refer visitors to your site.



Top Referring Sites			
	Site	Referrals	% of Total Visits
1	timbergrove.org	30	44.78%
2	www.timbergrove.org	21	31.34%
3	www.google.com	14	20.90%
4	wmaid.com	1	1.49%
5	issuu.com	1	1.49%
Subtotal For the Referring Sites Above		67	100.00%
Total For the Log File		67	100%

Top Referrers - Help

Site Referrers - A web site which refers a visitor to your site by linking to it.

Site - - Specific referring site being analyzed.

Visits - - Number of times the specified site referred visitors to your site.

Subtotal - - Sum of all data rows for each listed referrer.

Total - - Sum of the subtotal and all data that does not appear on the page.

Top Search Engine Phrases Help

This section identifies search phrases which led the most visitors to your site, regardless of the search engine they used.

Top Search Engine Phrases		
Phrases	Phrases Found	% of Total
Subtotal For the Phrases Above	0	0%

Total For the Log File	0	100%
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Top Search Engine Phrases - Help

Phrases - The specific search phrases being analyzed. A search phrase is the entire text string entered into a search engine. It can be made up of one or more keywords.

Phrases Found - Number of visitors referred to your site who used the specified search phrase, regardless of the search engine they used.

% - Percentage of referred visitors who used the specified search phrase.