

**Timbergrove Manor Civic Club
Board Meeting Minutes 3/25/14**

Location: Rainbow Lodge

Quorum Met

Meeting Began: 7:10 PM

Meeting Called to Order by Leslie Hillendahl, Vice President

Officer's Reports

SCANNED

Meeting Minutes 2/25/14

Following a review of the draft minutes, there was a Motion to Approve the previous meeting's minutes with corrections by Campbell Sasser, which was seconded by Lorraine Cherry. The Motion was approved by a show of hands.

Treasurer's Report

The Treasurer reported that there were some issues with the software currently used. Peter Davies made a motion authorizing the Treasurer up to \$250 to purchase new software, if new software was required. This Motion was seconded by Darlene Wayt and was approved by a show of hands.

A report covering the period of Jan 1 to Mar 10, 2014 was presented. Following a review there was a motion by Michael Thompson to approve the report which was seconded by Peter Davies. By a show of hands, the motion was approved.

The issue of problems with the COH water bill related to irrigation meters was discussed. The Secretary volunteered to verify the locations of the meters and determine the meter numbers. It was further suggested that Jack Valinski with the City of Houston, the SNC-14 liaison, could help in determining and obtaining copies of the intralocal agreements with the COH that cover 3-4 of the existing 6 meters.

Committee Reports

Architectural Review Committee- There was a report of an approval for 6414 Lindyann

Deed Enforcement Committee – No Report

Activities

Rummage Sale set for March 29th. Canned goods will be collected and given to the Resurrection Church.

Easter Egg Hunt scheduled for April 12th at 9:30 AM. The budget is \$550 and the Activities Chair requested an additional \$150. A Motion was made by Peter Davies to approve the increase budget which was seconded by Patrick Valentz. By a show of hands the Motion was approved.

4th of July Ice Cream Social is scheduled to be at Jaycee Park.

Volunteer Dinner Scheduled for September 22nd, with the location to be determined.

**Timbergrove Manor Civic Club
Board Meeting Minutes 3/25/14**

Beautification – No Report

Yard of the Month – Volunteers still needed.

Block Captains – Three (3) new neighbors in the neighborhood.

Environmental Affairs

- 11th Street Park -There is a new project to complete the last 1/3 of the trails.
- Southwaste – The owner still has not provided the requested information. The permit may be going to a Contested Case Hearing. There was discussion concerning committing legal funds, however there were no Motions at this time.
- Jaycee Park –See attached report. May 13th General Meeting is scheduled as a Public Hearing for proposed Capital Improvements.

Membership - Report Attached

Timbergram – Report Attached

Website –Mr. Ochterbeck briefed the Board as to a plan to revamp the exiting website

Old Business

Darlene Wayt suggested scheduling the Principal of Sinclair Elementary to be the guest speaker at the September General meeting. Michael Thompson made the motion to extend an invitation to the Principal, Abby Taylor, which was seconded by Peter Davies and approved by a show of hands.

New Business

There was a discussion concerning cleaning out an consolidating the contents of the storage locker rented by TMCC. Darlene volunteered to spearhead the effort and would be assisted by a Board Member to electronically archive meeting minutes and financial records.

Motion Adjourn

A Motion to adjourn was made by Lorraine Cherry and Seconded by Patrick Valentz. After approval the meeting was ended at 8:30 PM.

These Meeting Minutes were prepared by the TMCC Secretary, Peter Davies, and were presented to the Board at the April 29, 2014 for review, comment and correction; and approved.

Peter Davies, Secretary



Date: April 9, 2014

TMCC Board Meeting Attendance List

Meeting Date: March 25, 2014

Bill Morfey, President

Leslie Hillendahl, Vice President

Peter Davies, Secretary

Campbell Sasser, Treasurer

Lorraine Cherry, Director

Michael Thompson, Director

Patrick Valentz, Director

Darlene Wayt, Director


Allen White, Director

Angie Greak McKinney, Past Pres.

Brian Cannell, Past Past Pres.

Committee Members and Guests

Chris Ochstenbeck
Michelle Raw



Peter Davies

Campbell Sasser

Lorraine Cherry

Michael Thompson

Patrick Valentz

Darlene Wayt

Timbergrove Manor Civic Club
Profit & Loss Budget Performance
January 1 through March 10, 2014

	<u>Jan 1 - Mar 10, 14</u>	<u>Annual Budget</u>
Ordinary Income/Expense		
Income		
Beautification Fund	748.00	1,000.00
Club Dues	17,100.00	25,000.00
Deed Rest. Enforcement Fund	643.00	500.00
Donations-4th of July	0.00	500.00
Donations-Easter Egg Hunt	0.00	500.00
Donations-Snow Party	0.00	3,000.00
Interest Income	147.61	300.00
Neighborhood Security Fund	1,585.00	500.00
Other	584.00	1,500.00
Rummage Sale Rev.	15.00	400.00
Timbergram Adv. Revenue	2,040.00	4,500.00
Total Income	<u>22,862.61</u>	<u>37,700.00</u>
Expense		
4th of July	0.00	600.00
Bank Charges	2.75	50.00
Beautification	0.00	12,500.00
Deed Rest. Revision-Legal	0.00	1,000.00
Deed Rest. Revision-Printing	0.00	500.00
Deed Rest. Revisions	0.00	2,000.00
Donations	48.71	500.00
Easter Egg Hunt	0.00	550.00
General Meeting Food	0.00	450.00
Holiday Decorations	84.00	
Insurance	744.00	750.00
Masquerade Party	0.00	500.00
Meetings	87.16	50.00
Membership	0.00	350.00
Misc./ Other	0.00	100.00
Neighborhood Security Expenses	174.35	300.00
Office/Postage	0.00	200.00
Rummage Sale/Shred Day Expense	0.00	600.00
Snow Party	0.00	5,000.00
Storage Unit	0.00	620.00
Timbergram	784.00	4,800.00
Vehicle Decals	0.00	2,000.00
Volunteer Dinner	0.00	1,500.00
Web Site		
Online Payment Processing Fees	47.22	100.00
Web Site Subscription	650.88	2,500.00
Total Web Site	<u>698.10</u>	<u>2,600.00</u>
Total Expense	<u>2,623.07</u>	<u>37,520.00</u>
Net Ordinary Income	<u>20,239.54</u>	<u>180.00</u>
Net Income	<u><u>20,239.54</u></u>	<u><u>180.00</u></u>

Timbergrove Manor Civic Club
Balance Sheet
As of March 10, 2014

Mar 10, 14

ASSETS

Current Assets

Checking/Savings

First National Bank	13,534.14
Integrity Bank CD - January	26,017.95
Integrity Bank CD - July	25,168.98
Integrity Bank Checking	<u>27,852.44</u>

Total Checking/Savings 92,573.51

Total Current Assets 92,573.51

TOTAL ASSETS 92,573.51

LIABILITIES & EQUITY

Equity

Opening Bal Equity	62,608.80
Unrestrict (retained earnings)	9,725.17
Net Income	<u>20,239.54</u>

Total Equity 92,573.51

TOTAL LIABILITIES & EQUITY 92,573.51

Timbergrove Manor Civic Club
Transaction Detail By Account
January 1 through March 10, 2014

Type	Date	Num	Name	Memo	Split	Original Amount
First National Bank						
Deposit	01/27/2014			Deposit	-SPLIT-	29.01
Deposit	01/31/2014			Deposit	-SPLIT-	116.81
Deposit	02/01/2014			Deposit	-SPLIT-	38.77
Deposit	02/02/2014			Deposit	-SPLIT-	106.80
Deposit	02/04/2014			Deposit	-SPLIT-	125.78
Deposit	02/05/2014			Deposit	-SPLIT-	86.93
Deposit	02/06/2014			Deposit	-SPLIT-	56.28
Deposit	02/12/2014			Deposit	-SPLIT-	29.01
Deposit	02/14/2014			Deposit	-SPLIT-	29.01
Deposit	02/23/2014	DEP		Deposit	-SPLIT-	28.83
Deposit	02/26/2014			Deposit	-SPLIT-	87.54
Deposit	03/03/2014			Deposit	-SPLIT-	29.01
Deposit	03/09/2014			Deposit	-SPLIT-	29.01
Deposit	03/09/2014			Deposit	-SPLIT-	29.01
Total First National Bank						
Integrity Bank CD - January						
Deposit	01/29/2014			Interest added back	Interest Income	65.41
Total Integrity Bank CD - January						
Integrity Bank CD - July						
Deposit	01/29/2014			Interest added back	Interest Income	82.20
Total Integrity Bank CD - July						
Integrity Bank Checking						
Deposit	02/04/2014			Deposit	-SPLIT-	1,520.00
Deposit	02/07/2014			Deposit	-SPLIT-	2,870.00
Deposit	02/11/2014			Deposit	-SPLIT-	860.00
Deposit	02/15/2014			Deposit	-SPLIT-	870.00
Deposit	02/24/2014			Deposit	-SPLIT-	1,025.00
Check	03/02/2014	1214	Idalia Morfe	Web hosting & e-mail domain renewal	Web Site Subscription	-125.88
Check	03/02/2014	1215	Idalia Morfe	Gurrola Reprographics	Holiday Decorations	-84.00
Check	03/02/2014	1216	Lillian Jolliffe	October 2013, November 2013 and January 2014	Citizens Patrol Expenses	-127.78
Check	03/02/2014	1217	Virginia Sasser	February COP	Citizens Patrol Expenses	-46.57
Deposit	03/06/2014			Deposit	Timbergrove Adv. Revenue	70.00
Total Integrity Bank Checking						
TOTAL						

Environmental Affairs: West 11th Street Park, Southwaste disposal
March 25, 2014

1. We are launching a new project to complete the installation of the ½ mile long outer loop trail in West 11th Street Park. About one-third of the trail was reconstructed 4 years ago, and an additional one-third 2 years ago.

The last third of the trail did not routinely flood until recently. The 2011 drought killed most of the large pine trees, which drew up a huge amount of water after a rain. With those gone now, and the understory trees still relatively small, areas are flooding that did not flood before.

We are working with a project manager at the Houston Parks Board to get an estimate of what this will cost. We have some money to pay for the last piece of trail construction, but will also be starting a new fundraising campaign to raise whatever else will be needed.

2. Southwaste Disposal finally sent a response letter to our request for information about the use of air scrubbers at other grease processing plants. The question we were hoping to answer is whether a scrubber would do the job of controlling the odors from such a plant, and I don't think we can judge that using the information that Mr. Cox sent last week.

After 5 months, they could provide us with the name of only 1 other plant that they thought met the criteria, their facility in Mansfield, TX. The plant is located southwest of the town proper, deep in an area that is almost entirely heavy industry, including a lot of EPA-regulated plants. Assessing the impact of plant odor in such an environment is clearly a very different issue compared with their Hurst Street facility, where they are surrounded by offices, light industry, residential (on 3 sides) and a major new church on the adjoining property.

A related question, since Southwaste had over 300 complaints about odor problems just last year (per an environmental attorney who spoke at the October TCEQ hearing), is why they haven't installed a scrubber at their current facility?

I was just listening to the formal comments filed at the October hearing. They make for pretty damning testimony. If you haven't heard them yet, you might be interested:
<http://www.tceq.texas.gov/agency/hearings/recordings.html> If TCEQ allows this application to move forward, there will be many people asking for a contested case hearing.

Jaycee Park

CIP #F-000758

- Lisa Johnson on May 13.
- Punch list–Follow up: LBC; SNC-14 April 9; CM Cohen in mid April; FB & block captains early May
- Johnson's verbal comments.
- \$565,589: \$69,500 public; \$496,359 private so 12% public and 88% private.
- \$815,859: \$319,500 public; \$496,359 private so 39% public and 61% private.

Crepe Myrtles – HPB's Maldonado Landscaping decided not to spray because buds will be harmed, will keep an eye on the soot mold, will add mulch next year.

Splash pad Trees – 2 of the original 4 trees remain alive; 2 died.

Splash pad's north bench – Trent of HPB got HPARD to clean the benches which look great, no crazing, fracturing or chipping.

Irrigation system was de-activated in January; HPARD has no plans to activate it other than an emergency which is good.

311's – The rules & regs sign at the park's entrance is new! #101001295155 seesaw broken spring fixed on 3-21-14. #101001115271 is for repair to the rock wall since Sept., 2013.

Old Business

Sinclair

- Ask the board again if Abby Taylor can be a TMCC speaker, not just give her 5 minutes. Personal opinion, TMCC needs to do more to support the school because:
- T/L residents put their time, money, resources into the schools their kids attend and into the neighborhoods that contain those schools. If the board wants first hand examples, I can give a ton of where talent and time are going elsewhere because of a school.
- Get the younger families back into Sinclair and we'll have a better neighborhood with more volunteers for Timbergrove/Lazybrook needs.
- The TMCC is supposed to be serving the community and the community would be served from meeting Abby, hearing her speak and hearing about the new programs she's implementing, especially the The Leader in Me.
- The health, condition, reputation of any school affects property values.
- A successful school needs two things: 1) parents who have high expectations of the children and the school and 2) being part of a community that has high expectations of the children and the school.
- Abby has seen to it the TMCC gets the cafeteria, parking lot, amenities, property (tables, chairs, easels). Sinclair is within walking distance for many Timbergrovers. We get the space for free and are allowed to bring in food and drinks when other groups must go through HISD Administration to pay for HISD space. So, out of courtesy and respect, I think the principal/school should have the same time allotment as given to other speakers and the opportunity to address the community about what's going on at the school.

Timbergram Update

March Edition

The March edition was released later than preferred or anticipated. However, despite *barely* making it to front doors before the meeting, the content was strong and new advertisers plentiful.

	PNL	
Expenses	\$	877.00
Ad Revenue	\$	1,115.00
PNL	\$	238.00

Neighborhood establishment The Corkscrew placed a full-page ad and attorney Ashley Scott from neighboring TMNA placed a quarter-page advertisement. (She later figured out that she actually meant to advertise with the TMNA newsletter, so future repeat business is unknown.) Overall, revenue from the edition was excellent, though payments seem to be coming in unusually slowly. *Please note: this is an accrual accounting; not cash.*

Many, many thanks to March edition contributors Bill Morfey, Michelle Ray, Tim Louque, Lillian Jolliffe, Leslie Hillendahl, Lee Mashburn (Sinclair Elementary), Darlene Wayt, Lorraine Cherry, and Patricia Chersky. Overall neighborhood news was well represented, though updates from Deed Restriction Enforcement and the Architectural Review Committee are still notably lacking. (And the editor simply does NOT have time to distill these updates from board and general meeting minutes.)

May Edition

It is unknown if new advertisers will continue placements in the May edition. (But go patronize these businesses and tell them you saw their ad in the T'Gram!)

Submissions Needed

Volunteers are needed to report on the following topics for the next edition of the Timbergram. Please note, this does NOT include reoccurring topics as noted on the editorial calendar.

- Rummage sale reporting
- Deed Restriction Enforcement
- Easter Egg Hunt reporting
- Any new business
- Water Pressure updates
- Architectural Review Committee

Annual Timbergram Editorial Calendar

Distribution	Ad Commitment	Ad Artwork	Article Copy
January	December 5	December 10	December 15
March	February 5	February 10	February 15
May	March 5	March 10	March 15
July	June 5	June 10	June 15
September	August 5	August 10	August 15
November	October 5	October 10	October 15

Monthly Content

January

Membership Solicitation
 Winter Festival in Review
 Holiday Decorating Contest Winners

March

Easter Egg Hunt Announcement
 Rummage Sale Announcement

May

Easter Egg Hunt In Review
 Rummage Sale in Review

July

Independence Day Ice Cream Social
 Announcement

September

Independence Day Ice Cream Social in
 Review
 Volunteer Dinner Announcement
 National Night Out Announcement
 Masquerade Party Announcement

November

Winter Festival Announcement
 Holiday Decorating Contest Announcement
 General Elections Announcements and
 Candidate Info
 Volunteer Dinner in Review
 National Night Out in Review
 Masquerade Party in Review

In Every Edition

Meeting and Speaker Announcement
 President's Corner
 West 11th Street Park Update
 Jaycee Park Update
 Director & Committee Contact Info
 Solid Waste Collection Schedule

Yard of the Month
 Excellent Eats
 Crime Report
 Naturally Good Recipes
 Meeting Minutes
 Membership Form¹

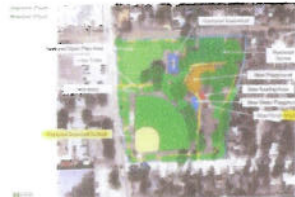
Past editions of the Timbergram and current media kit are available online at bit.ly/TMCCNews

¹ March, May and November editions only

Timbergrove Manor Civic Club hosts
Super Neighborhood Council 14 speaker

Lisa Johnson, Parks Program Manager
Tuesday, May 13, 2014 at 7:00 p.m.
Sinclair Elementary School's Cafeteria
6410 Grovewood, 77008

Topic: Jaycee Park
Capital Improvement Project #F-000758



All interested parties are invited to hear Lisa Johnson. TMCC regular meeting agenda and committee reports will follow the guest speaker.

Jaycee Park was accepted onto the City's Capital Improvement Project list in early 2011. The \$250,000 allocation will be available in 2015. Ms. Johnson will present a landscape architectural firm's assessment of the park and a budget, obtain community input and answer questions. After citizen input is compared with the independent assessment, a design will be finalized.

Submit questions for the Q&A to:

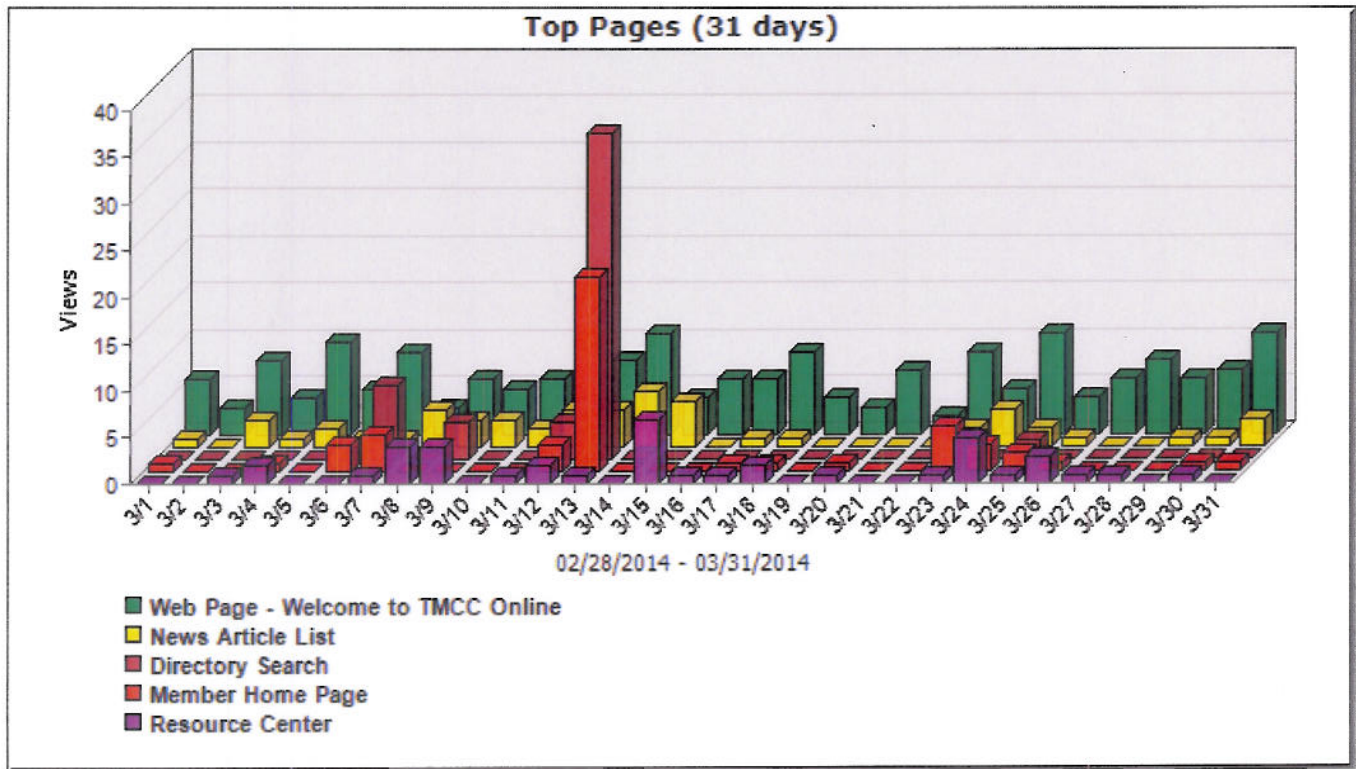
Darlene Wayt, SNC-14 Committee Member, at dwayt@comcast.net

cc: Bill Morfey, SNC-14 President, at itsncpresident@gmail.com

Site Usage Report
Timbergrove Manor Civic Club

Date Range: 01/01/2014 - 03/31/2014

Thursday 4/3/2014 10:59:46 AM



Site Usage Summary [Help](#)

The Site Usage Summary displays several measures to help track the reach and effectiveness of your site. To view a breakdown of a particular measure, click on the corresponding detail link.

* The graphs in the detail sections will display a maximum of thirty days.

Visits		↓
Visits	Visits	451
	Average per Day	5
Page Views		↓
Page Views	Page Views	910
	Average per Day	10
Top Pages		↓
Top Pages	1) Web Page - Welcome to TMCC Online	
	2) News Article List	
	3) Directory Search	
	4) Member Home Page	
	5) Resource Center	
Top Referring Sites		↓
Top Referring Sites	1) domainsigma.com	
	2) domainsigma.com	
	3) us-mg205.mail.yahoo.com	

4) www.timbergrove.org

5) timbergrove.org

Top Search Engine Phrases

Top Search Engine Phrases

Current Account Activation Status

Accounts Currently Activated	Members	240
	Contacts	252
Accounts Not Activated	Members	1015
	Contacts	1724

Disk Space and Bandwidth Usage

Disk Space Usage	0.22 KB (221 bytes)
Bandwidth Usage	95.00 MB (99,706,880 bytes)

Visits

Help ?

The Visits graph displays the overall number of visits to your Web site.



Visits Statistics

Visits	Visits	451
	Average per Day	5

Visit Statistics - Help

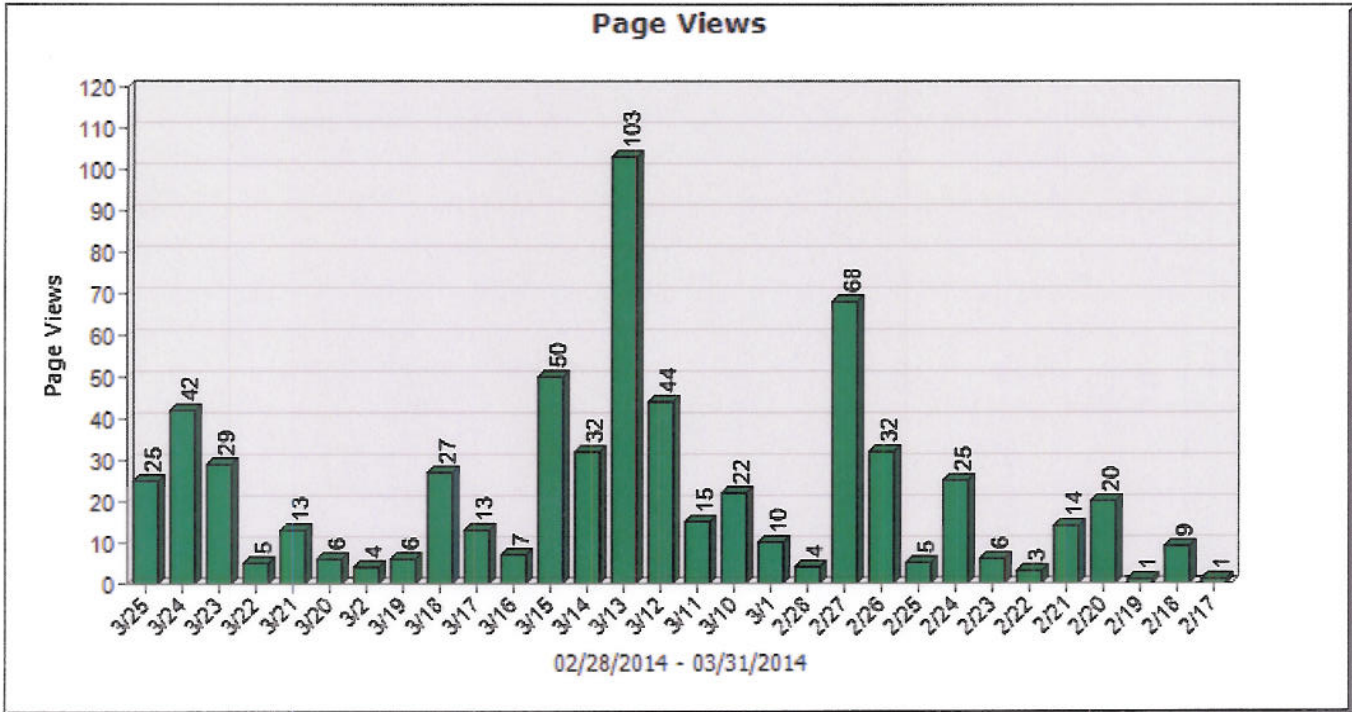


Visits - Number of times a visitor came to your site. If a visitor is idle longer than the idle-time limit, it is assumed that the visit is voluntarily terminated. If the visitor continues to browse your site after they reach the idle-time limit, a new visit is recorded in the log.

Average Visits per Day - Number of visits divided by the total number of days in the requested date range.

Page Views Statistics Help 


The Page Views graph displays the total number of pages viewed on your Web site over the date range specified.



Page View Statistics

Page Views	Page Views	910
	Average per Day	10

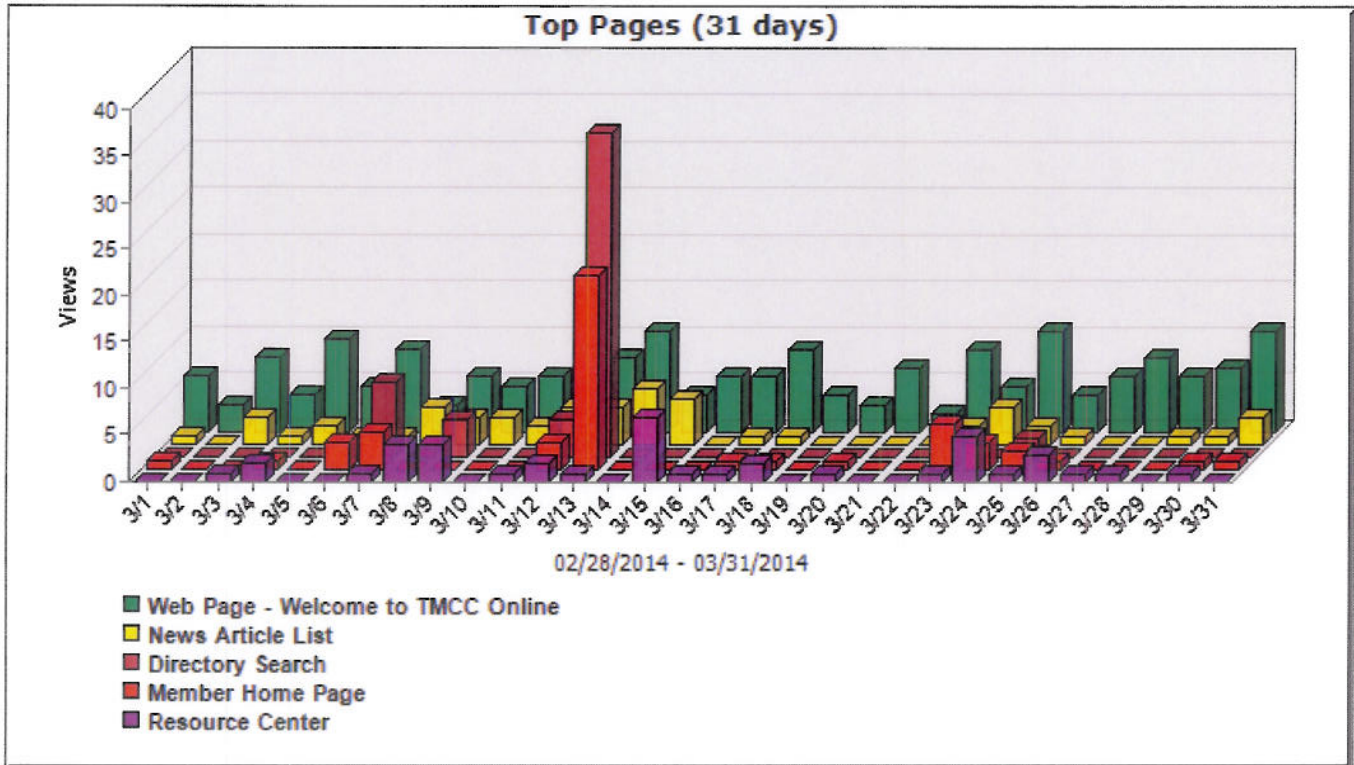
Page View Statistics - Help 

 Page Views - A single web page request to the Web server as it appears in the log file. Each time a visitor clicks on a link within the site or navigates to the site from another site, a page view is recorded in the log.

Average Page Views per Day - Number of page views divided by the total number of days in the requested date range.

Top Pages Help 

The top pages section identifies the most popular Web pages on your site and shows you how often they were viewed over the date range specified.




Top Pages Statistics

[List All Pages](#)

	Pages	Views	% of Total Views
1	Web Page - Welcome to TMCC Online /Page/21270~330064	275	33.66%
2	Directory Search /Member/Search/21270	65	7.96%
3	Member Home Page /HomePage/21270	64	7.83%
4	News Article List /News/List/21270	61	7.47%
5	Resource Center /ResourceCenter	52	6.36%
6	Classified Search /Classified/Search/21270	41	5.02%
7	Committees /Officer/CommitteeList/21270	37	4.53%
8	Form Display - Pay Your Dues or Make Donations With Your Credit Card /Form/21270~93232	33	4.04%
9	Board of Directors /Officer/Board/21270	32	3.92%
10	Calendar View - TMCC Calendar /Calendar/21270~14263/Calendar	21	2.57%
11	Search /Search/21270	20	2.45%
12	Photo Gallery List /Gallery/List/21270	19	2.33%
13	Web Page - Contacts /page/21270~351783/Contacts	17	2.08%

14	Web Page - Ask A Question /page/21270~396219/Ask-A-Question	15	1.84%
15	Web Page - Social Media Links /Page/21270~396032/ErrorNotFoundhttpwwwtimbergroveorg80Socia	14	1.71%
16	Web Page - Frequently Asked Questions /Page/21270~330059/ErrorNotFoundhttptimbergroveorg80Frequent	13	1.59%
17	Form Display - Ask A Question /Form/21270~93283/Ask-A-Question	10	1.22%
18	Member Display - 4563942 /Member/21270~4563942	10	1.22%
19	Site Map /SiteMap/21270	9	1.10%
20	Web Page - TMCC Member Resources /page/21270~396653/TMCC-Member-Resources	9	1.10%
Subtotal For the Page Views Above		817	89.78%
Total For the Log File		910	100%

Top Pages Statistics - Help

 Pages - Specific page being analyzed. The top pages graph and statistics do not include site management edit/add pages.

Subtotal - - Sum of all data rows for each listed page.

Total - - Sum of the subtotal and all data that does not appear on the page.

Views - - Number of times the specified page was viewed by a visitor. Each page can be viewed more than once by the same visitor, and each view is counted.

Top Site Searches

Help 

The Top Site Searches section identifies the most frequently searched for phrases on your site and shows how often they were searched for over the date range specified.

Top Site Searches

	Search Phrase	Searches	% of Total Searches
1	Missing cats	2	66.67%
2	board	1	33.33%
Subtotal For the Search Phrases Above		3	100.00%
Total For the Log File		3	100%

Top Search Phrases - Help

 Search Phrases - Search phrase entered by a user through the site search page.

Subtotal - - Sum of all data rows for each listed Search.

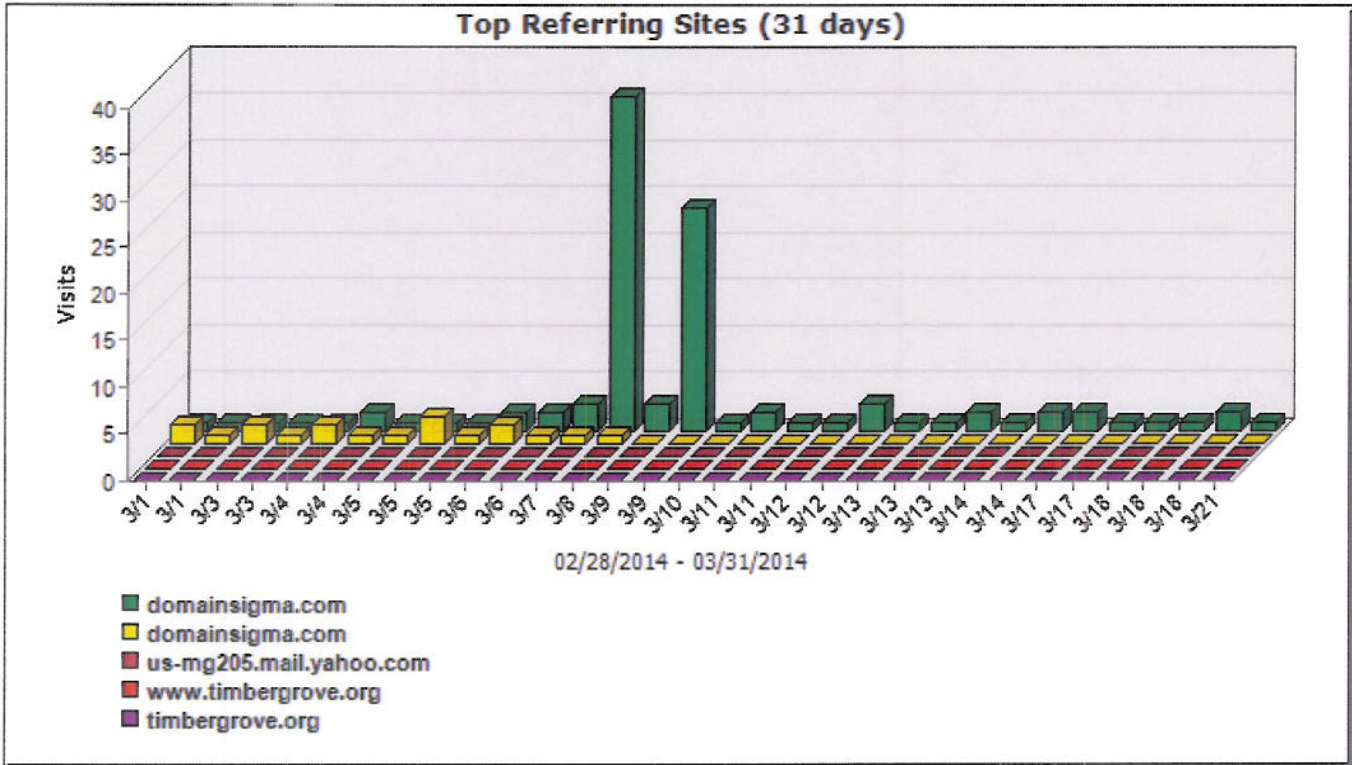
Total - - Sum of the subtotal and all data that does not appear on the page.

Searches - - Number of times the particular phrase was searched for.

Top Referring Sites

Help ?

This section identifies the domain names or numeric IP addresses that refer visitors to your site.



Top Referring Sites

	Site	Referrals	% of Total Visits
1	www.timbergrove.org	68	45.03%
2	timbergrove.org	56	37.09%
3	www.google.com	13	8.61%
4	domainsigma.com	8	5.30%
5	www.myassociationvoice.com	2	1.32%
6	www.bing.com	1	0.66%
7	us-mg205.mail.yahoo.com	1	0.66%
8	r.search.yahoo.com	1	0.66%
9	privhosting.com	1	0.66%
Subtotal For the Referring Sites Above		151	100.00%
Total For the Log File		151	100%

Top Referrers - Help

?

? Site Referrers - A web site which refers a visitor to your site by linking to it.

Site - - Specific referring site being analyzed.

Visits - - Number of times the specified site referred visitors to your site.

Subtotal - - Sum of all data rows for each listed referrer.

Total - - Sum of the subtotal and all data that does not appear on the page.

Top Search Engine Phrases

Help 

This section identifies search phrases which led the most visitors to your site, regardless of the search engine they used.

Top Search Engine Phrases

Phrases	Phrases Found	% of Total
Subtotal For the Phrases Above	0	0%
Total For the Log File	0	100%

Top Search Engine Phrases - Help



Phrases - The specific search phrases being analyzed. A search phrase is the entire text string entered into a search engine. It can be made up of one or more keywords.

Phrases Found - Number of visitors referred to your site who used the specified search phrase, regardless of the search engine they used.

% - Percentage of referred visitors who used the specified search phrase.