

# Timbergrove Manor Civic Club (TMCC)

## Board Meeting Minutes

January 25, 2022

### Meeting Minutes

Meeting Called to Order: 6:35 PM Quorum Met Location: Via Zoom

#### **Officer's Reports**

Secretary's Report - The Minutes for November 30, 2021 Meeting were distributed and corrections were noted. A motion was made by Jennifer Vickers to approve the minutes which was seconded by Cynthia Schwendeman. By a show of hands, the motion was approved.

Treasurer's Report – The last Available Financial Statementse were provided by the Treasurer, Roxanne Hall, who reviewed the Report with the Board. A motion was made by Cynthia Schwendeman to approve the Report which was seconded by Peter Davies; and approved by acclamation. There was a discussion about restricted donations for the West 11<sup>th</sup> Street Park, Jaycee Park and the Security Fund. A further motion was made by Jennifer Vickers to distribute the funds that were designated for West 11<sup>th</sup> Street Park, collected by TMCC, which was seconded by Cynthia Schwendeman. After a discussion Miles Sasser called for a vote on the motion. The motion was approved with six votes for the motion and two votes against the motion.

#### **Committee Reports**

Activities – Cynthia Schwendeman reported on the past and upcoming activities, with the Easter Egg Hunt being the next scheduled event.

Beautification – Michelle Dundee has volunteered to chair the committee. There has been a report of damaged irrigation system on TC Jester and Matt Kern has volunteered to assist with orienting other Board Members with the installations.

Block Captain – Laura Bradham submitted a report.

Deed Restriction Enforcement – No report.

Design Review Committee – Miles Sasser volunteered to serve on the committee. Alison Reynolds nominated him to serve on the committee. Peter Davies made the motion that the Board confirm his nomination which was seconded by Jennifer Vickers and approved by acclamation.

Environmental – No report. It was noted that a Chair for this committee was still needed.

Membership – No report.

Neighborhood Security – Larry Scruggs submitted a report and brief the Board. He had some recommendations to install new signs and providing dash cameras for the patrollers, including and estimated cost. Matt Kern indicated that there are funds still in escrow that could be used for the program. Peter Davies volunteered to contact the City of Houston to determine the roles and responsibilities; and further made a motion for the committee to purchase a camera from the Security Funds which was seconded by Matt Kern, and approved without any objections.

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**Committee Reports Continued**

Timbergram –.No report

Website – No report

Yard of the Month –.No report

**Old Business** – Traffic Study – The DRAFT letter to the City of Houston will be finalized and sent to the City of Houston.

**New Business** – Roxanne Hall made the motion to transfer the bank account and Certificate of Deposits to Central Bank. By a vote the motion was approved with no dissensions. In addition, Jill Davies, a Certified Fraud Examiner and TMCC Member, has volunteered to do an informal audit of the finances and provide recommendations. Miles Sasser made a motion to accept this offer and the motion was approved without objections.

Next Board Meeting is scheduled for February 22<sup>nd</sup> via Zoom.

Meeting was adjourned at 8:17 PM following a motion by Peter Davies, seconded by Roxanne Hall and approved by acclamation.

The January 2022 Board Meeting Minutes were prepared by Peter Davies, TMCC Secretary, and placed on the website.

Peter Davies, TMCC Secretary

*Peter Davies*

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