

Timbergrove Manor Civic Club (TMCC)
Board Meeting Minutes
October 30, 2018

Meeting Minutes

Meeting Called to Order at 7:00 PM with Quorum Location: Rainbow Lodge

In Attendance: Bill Morfey, Leslie Hillendahl, Carrie Brawley, Micah Heilbrun, Jennifer Vickers

Officer's Reports

Secretary's Report - The Minutes for September 25th Meeting were distributed and the approval was tabled until the next meeting. T

Treasurer's Report – The report was sent by e-mail. Concerning the banking and CD accounts, the Treasurer recommend moving our accounts to another institution. If we chose to keep the \$50,000 in CDs, we can get rates over 2% APY. It was further recommended that the Board put some funds into short term investments (specifically discussing Treasury bills as low risk and highly liquid).

Committee Reports

Activities – Report via e-mail.

Beautification – Flowers were just planted at all signs. There have been numerous sprinkler repairs, The cost to repair the problems is about \$1000. The irrigator did not replace the very damaged sprinkler equipment (volume breaker) at Ella & Pineshade, Ella & Tannehill and the back flow preventer is missing; Signs are looking tired, almost 12 + years old and need professional cleaning, (since there is no water source available). The estimate for cleaning and maintenance from sign vendor 3D Signworks is \$2000,

Deed Restriction Enforcement – No report.

Design Review Committee – No report.

Environmental – No report

Membership – No report.

Neighborhood Security –

VIN Etching event has been scheduled for Wednesday, November 14. A Facebook Event was created Sunday generating a few sign ups. An email announcing the event was distributed today around 11:00 AM and 20 of 22 time slots for VIN Etching were filled by 3:00 PM.

We are hosting the event at Cactus Cove and encourage residents to stop in for a simultaneous social gathering.

Volunteers Sylvia Landry and Cynthia Schwendeman have already discussed hosting multiple events over the coming year based upon response. So far, we're off to a great start! However, we will still need volunteers to assist they day of. To sign up to volunteer, click here.

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Committee Reports Continued

We are implementing a new, free tool, Sign Up Genius, for sign ups for VIN etching and volunteers. Sign up information for this account was distributed to the volunteer@timbergrove.org account and other committees are welcome to use to suit their needs. It's been easy to set up and helpful.

Donations from Year End security solicitations sent via snail mail are coming in. We've gathered a total of \$5,320 in year-end contributions bringing the total contributions for 2018 security initiatives to \$60,000. This is \$28,000 less than we had hoped to raise for the calendar year. Once treasury is able to finalize reconciliations post-transition, we'll be able to review detailed account balances after considering year-to-year roll over and better predict longevity of the current patrol schedule. After our solicitation at the beginning of the New Year, we will hopefully be able to determine if we're back on track or if we need to adjust income expectations or find volunteers to support additional fundraising efforts.

Until treasury issues are resolved and new systems tested, we are postponing implementation of monthly reoccurring donations

Programs – No report.

Survey Committee – No report.

Timbergram –

The November edition of the Timbergram is being delivered to our Volunteer Distribution Coordinator Michelle Kern today. Because the meeting is a little later in the month than usual, we were able to push sending the file to the printer until nominating committee's slate of candidates was assembled. You can see the November print edition by clicking here.

We are working on getting the stories posted to the website and preparing an electronic edition. We will also schedule Facebook posts to correspond with the stories as usual.

Alison Reynolds will be taking over the layout of the print edition of the Timbergram beginning with the next edition to be distributed in January. As you may recall, this is typically when we solicit members for dues and other contributions. A planning meeting is being set up so we can coordinate the handoff and also prepare for our annual volunteer event to fold newsletters and stuff into plastic bags with return envelopes. If we are able to secure a membership chair prior to this solicitation, we would very much like to coordinate this effort as has been done in past years.

Timbergreeter – No report.

Website – No Report.

Yard of the Month – No report.

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Old Business – None

New Business –None

Next Board Meeting is scheduled for November 27, 2018 at Rainbow Lodge.

Meeting adjourned

These FINAL Board Meeting Minutes were prepared for Peter Davies, by Jennifer Vickers, and placed on the website for review and comment.

Peter Davies, TMCC Secretary _____ *P. Davies*

Timbergrove Manor Civic Club

BALANCE SHEET

As of October 30, 2018

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Integrity Bank CD 1154	26,969.98
Integrity Bank Checking	101,672.67
Savings	26,077.12
Total Bank Accounts	\$154,719.77
Total Current Assets	\$154,719.77
Other Assets	
Transfer	0.00
Total Other Assets	\$0.00
TOTAL ASSETS	\$154,719.77
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Opening Bal Equity	10,661.59
Unrestrict (retained earnings)	78,983.23
Net Income	65,074.95
Total Equity	\$154,719.77
TOTAL LIABILITIES AND EQUITY	\$154,719.77