

Timbergrove Manor Civic Club (TMCC)  
Board Meeting Minutes  
January 29, 2019

**Meeting Minutes**

Meeting Called to Order 7:05 PM With Quorum Being Met      Location:      Rainbow Lodge

**Officer's Reports**

Secretary's Report - The Minutes for Nov 29th Meeting were distributed and corrections were noted. A motion was made by Jennifer Vickers to approve the minutes, which was seconded by Leslie Hillendahl. By a show of hands, the motion was approved.

Treasurer's Report – Jennifer Wilson provided and reviewed the Profit and Loss Statement which is attached for review. Bill Morfey made a motion to approve the report which was seconded by Peter Davies and approved by a show of hands.

Certificate of Deposits - Bill Morfey made a motion to have the Treasurer determine the optimal strategy to renew the certificates of deposit and report back to the Board before the next Board Meeting, which was seconded by Traci Riley; and approved by a show of hands.

Budget – The Treasurer had prepared a draft budget and asked each of the Board members and Committees to provide feedback at the next Board Meeting.

**Committee Reports**

Activities – Tim Loque has volunteers to Chair the Easter Egg Hunt and Volunteer Dinner.

Beautification – Leslie Hillendahl reported that following the sign washing and the lettering is missing on several of the monuments. She has solicited prices for the replacement of the letters. She has arranged to have the letters replaced this week.

Block Captains – There is a need for a Block Captain for the 6000 Block of Pineshade.

Deed Restriction Enforcement – Traci Riley reported concerning the alleged three (3) story house on Cindy Lane. It was determined by the Design Review Committee that the house was a 2-1/2 story house and was approved by the committee. Traci brought up the question whether there is a definition of a ½ story which is not addressed by the Deed Restrictions. The Board will request the Design Review Committee provide their understanding of what constitutes a ½ story.

Design Review Committee – No report.

Environmental – There has been no follow up on the meeting with the Mayor and COH Public Works and Engineering representatives for a drainage study and inspection of the existing storm sewer systems.

Jaycee Park – Traci Riley is scheduling a Movie Night at the park which will be Friday April 5<sup>th</sup>.

West 11<sup>th</sup> Street Park – Jennifer Vickers reported that the notice for renaming the park is on-site and they are exploring placing a lending library box on site.

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#### **Committee Reports Continued**

Membership – The Membership Form for dues and Security were distributed with the January Timbergram edition. Miles Sasser proposed appointing Laura Bradham as the Chairperson for the committee. Bill Morfey made the motion to approve the appointment which was seconded by Peter Davies and approved by a show of hands.

Neighborhood Security – Jennifer reported that all donors have been provided via e-mail a security package and that the participation levels are below last year's levels.

Programs – Traci is working on getting speakers for future events, including representatives of the National Flood Insurance Program (NFIP), City of Houston Utilities concerning persistent fetid odors emanating from the Bryce Chemical Feed Station and City of Houston Permitting concerning the changes to regulations for construction within Flood Plains.

Survey Committee – Bill made the motion to abolish the committee which was seconded by Jenifer Vickers and approved by a show of hands.

Timbergram – The deadline for the next edition is Friday February 15<sup>th</sup>.

Timbergreeters – There is a backlog of new residents that the committee are working on greeting.

Website – Jennifer reported that we are currently using Word Press and there is no volunteer to run the site, further suggesting that TMCC move to Squarespace and volunteered to migrate the website over a three (3) month period. Bill made a motion to have the Board authorize Jennifer (including funding) to proceed with the proposed plan which was seconded by Leslie Hillendahl which was approved by a show of hands. A further discussion about the website design will be deferred to the February 2019 Board Meeting. There are also issues concerning the security of the e-mail server and spam.

Yard of the Month – No issues.

**Old Business** – None.

**New Business** – There was a suggestion concerning holding a Saturday morning meeting for speakers to get better attendance.

Next Board Meeting is scheduled for February 26th at Rainbow Lodge.

Meeting adjourned 9:45 PM

These FINAL Board Meeting Minutes were prepared by Peter Davies, TMCC Secretary, and placed on the website for review and comment.

Peter Davies, TMCC Secretary

*P. Davies*

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