

Minutes - Timbergrove Manor Civic Club (TMCC) Board Meeting 2/23/16

Committee Reports Continued

- Darlene made a second motion that: "The committee chair will advise the Holly Park volunteer committee of the intent to cancel SEAL Security partnership with the TMCC if 25% paid participation of homes [in Holly Park] is not reached by April 1, 2016." The motion was seconded by Kirk Guy and approved by a show of hands.

- Timbergram- Jennifer reviewed the upcoming edition that she readying for printing and distribution.
- Timbergreeter- Carolyn reported that she visited three (3) residences.
- Yard of the Month-No report.
- Website-Chris reported that he would create committee chair headings for the Website. He is also working on making communications centralized to expedite dissemination of alerts.

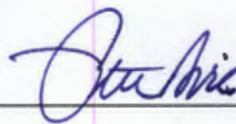
Old Business - None

New Business – There was a report about homeless encampment at the end of Shelterwood road in Section 5.

Motion to Adjourn – A motion was made at 8:50 PM to adjourn the meeting.

These FINAL meeting minutes were prepared by Peter Davies and posted to the TMCC website along with the attached reports.

Peter Davies, Secretary TMCC



Minutes - Timbergrove Manor Civic Club (TMCC) Board Meeting 2/23/16

Called to Order at 7:00 PM – Quorum Met

Location: Rainbow Lodge

Attendance – See attached attendance sheet.

Officer's Reports

- Secretary's Report (Meeting Minutes for 1/30/16 Meeting) were circulated for review. Darlene Wayt made a motion to approve the minutes, which was seconded by Kirk Guy. By a show of hands, the motion was approved.
- Treasurer's Report (2/22/16)- Paige submitted her report which is attached. Darlene Wayt made the motion to approve the report and Forrest Andrews seconded the motion. By a show of hands, the motion was approved.

Committee Reports

- Activities
 - Snow Fest is scheduled for December 3, 2016 at Jaycee Park.
 - Sinclair PTA will have a Rummage Sale which will be open to TMCC residents.
- Beautification – Darlene reported about the FEMA lots and HCFCD efforts to clean them up as indicated in her attached report.
- Block Captains – 6000 block of Pineshade there is a new Block Captain.
- Design Review Committee – Dana reported that there are no current requests for review. It was noted that the COH requires a 5' wide sidewalk for new construction. It was suggested that this information be disseminated at the next General Meeting. In addition, the Committee was requested to submit a written report to the Timbergram before the scheduled deadline so that it may be included in the newsletter.
- Deed Restriction Enforcement – Traci reported of the Committee activities since the last meeting.
- Environmental Affairs – Darlene Wayt and Lorraine Cherry
 - Darlene reported that due to the installation of power line towers in the easements by CenterPoint Energy, construction crews have damaged the concrete curbs and rutted the areas.
 - Darlene made a motion that the Board authorize her to contact CenterPoint Energy for the repair dates of all the areas damaged as the result of the installation of the new powerlines in the various easements within TMCC boundaries. The motion was approved.
 - West 11th Street Park – The bid for the trail work should be available soon.
- Membership Report – A report was submitted by Gary Nordstrom which is attached.
- Neighborhood Security-Dale reviewed her written report, which is attached.
 - Darlene made a motion that: "SEAL patrols be temporarily suspended in Holly Park effective February 29, 2016." The motion was seconded by Kirk Guy and approved by a show of hands.

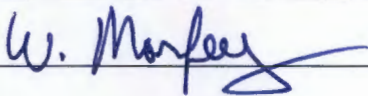
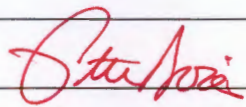
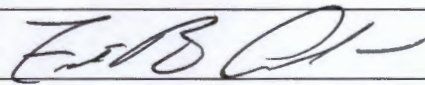

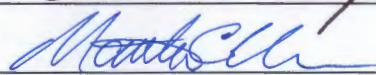

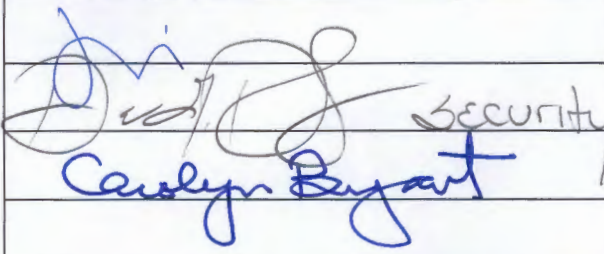
TIMBERGROVE MANOR CIVIC CLUB (TMCC)

Board Meeting ATTENDANCE LIST

DATE: February 23, 2016

Location: Rainbow Lodge

Name - Title
William Morfey - President
Leslie Hillendahl - VP
Peter Davies - Secretary
Paige Ochterbeck - Treasurer
Forrest Andrews - Director
Lorraine Cherry - Director
Kirk Guy - Director
Gary Nordstrom - Director
Darlene Wayt - Director
DANA WHITNEY
Matt Kern - Security Committee
Chris Ochterbeck - website CATE
HEATHER VICKERS
Dale Dugas
Carolyn Bryant

Signature




Darlene n. Wayt
Dana Whitney



security
Carolyn Bryant

Timbergrove Manor Civic Club
Profit & Loss Budget Performance
January 26 through February 21, 2016

	<u>Jan 26 - Feb 21, 16</u>	<u>Jan 1 - Feb 21, 16</u>	<u>Annual Budget</u>
Ordinary Income/Expense			
Income			
Beautification Fund	390.00	1,025.00	1,000.00
Club Dues	5,550.00	17,640.00	27,000.00
Deed Rest. Enforcement Fund	90.00	350.00	700.00
Donations-4th of July	0.00	0.00	500.00
Donations-Easter Egg Hunt	0.00	0.00	500.00
Donations-Other	788.45	1,777.57	2,000.00
Donations-Snow Fest	0.00	0.00	3,000.00
Donations-W. 11th St Park	180.00	1,085.00	500.00
Interest Income	464.91	464.91	440.00
Jaycee Park General Fund	55.00	870.00	
Jaycee Park Port-0 Units	40.00	285.00	3,200.00
Neighborhood Security Fund	21,060.00	50,305.00	66,560.00
Rummage Sale Rev.	0.00	0.00	600.00
Timbergram Adv. Revenue	280.00	350.00	5,505.00
Total Income	<u>28,898.36</u>	<u>74,152.48</u>	<u>111,505.00</u>
Expense			
4th of July	0.00	0.00	600.00
Bank Charges	337.39	623.34	1,000.00
Beautification	1,360.00	1,360.00	12,500.00
Donations	0.00	0.00	2,000.00
Easter Egg Hunt	0.00	0.00	800.00
General Meetings	0.00	118.40	650.00
Insurance	0.00	744.00	750.00
Jaycee Park Port-o Units	0.00	0.00	3,200.00
Membership	0.00	302.03	750.00
Misc./ Other	0.00	0.00	300.00
Neighborhood Security	5,104.00	10,216.30	66,860.00
Office/Postage	0.00	0.00	50.00
Professional Services	0.00	0.00	1,000.00
Rummage Sale/Shred Day Expense	0.00	0.00	700.00
Snow Fest	0.00	0.00	5,250.00
Storage Unit	0.00	0.00	440.00
Timbergram	0.00	873.00	5,505.00
Timbergreeters	0.00	0.00	500.00
Volunteer Dinner	0.00	0.00	1,250.00
Web Site	0.00	0.00	225.00
Total Expense	<u>6,801.39</u>	<u>14,237.07</u>	<u>104,330.00</u>
Net Ordinary Income	<u>22,096.97</u>	<u>59,915.41</u>	<u>7,175.00</u>
Net Income	<u><u>22,096.97</u></u>	<u><u>59,915.41</u></u>	<u><u>7,175.00</u></u>

Timbergrove Manor Civic Club
Balance Sheet
As of February 21, 2016

Feb 21, 16

ASSETS

Current Assets

Checking/Savings

Integrity Bank CD - January 26,410.78

Integrity Bank CD - July 25,536.43

Integrity Bank Checking 114,130.95

Total Checking/Savings 166,078.16

Total Current Assets 166,078.16

TOTAL ASSETS 166,078.16

LIABILITIES & EQUITY

Equity

Opening Bal Equity 62,608.80

Unrestrict (retained earnings) 43,553.95

Net Income 59,915.41

Total Equity 166,078.16

TOTAL LIABILITIES & EQUITY 166,078.16

Timbergrove Manor Civic Club
Transaction Detail By Account
January 26 through February 21, 2016

Type	Date	Num	Name	Memo	Clr	Split	Original Amount
Integrity Bank CD - January							
Deposit	02/21/2016			Deposit		Interest Income	236.37
Total Integrity Bank CD - January							
Integrity Bank CD - July							
Deposit	02/21/2016			Deposit		Interest Income	228.54
Total Integrity Bank CD - July							
Integrity Bank Checking							
Check	01/31/2016		Integrity Bank	Service Charge	√	Bank Charges	-20.50
Check	02/21/2016	1372	Al's Lawn and Tree Service	Nov/Dec Lawn & Signs		Beautification	-1,360.00
Check	02/21/2016	1374	Seal Security Solutions LLC	Jan 16- Feb 15 2016		Neighborhood Security	-5,104.00
Deposit	02/21/2016			Deposit		-SPLIT-	5,470.00
Deposit	02/21/2016			Deposit		-SPLIT-	4,210.00
Deposit	02/21/2016			Deposit		-SPLIT-	3,850.00
Deposit	02/21/2016			Deposit		-SPLIT-	2,545.00
Deposit	02/21/2016			Deposit		-SPLIT-	840.00
Deposit	02/21/2016			Deposit	√	-SPLIT-	58.35
Deposit	02/21/2016			Deposit	√	-SPLIT-	1,119.54
Deposit	02/21/2016			Deposit	√	-SPLIT-	1,039.38
Deposit	02/21/2016			Deposit		-SPLIT-	30.00
Deposit	02/21/2016			Deposit		-SPLIT-	611.47
Deposit	02/21/2016			Deposit		-SPLIT-	638.63
Deposit	02/21/2016			Deposit		-SPLIT-	514.18
Deposit	02/21/2016			Deposit		-SPLIT-	795.00
Deposit	02/21/2016			Deposit		-SPLIT-	243.12
Deposit	02/21/2016			Deposit		-SPLIT-	58.35
Deposit	02/21/2016			Deposit		-SPLIT-	87.52
Deposit	02/21/2016			Deposit		-SPLIT-	668.12
Deposit	02/21/2016			Deposit		-SPLIT-	243.12
Deposit	02/21/2016			Deposit		-SPLIT-	1,646.06
Deposit	02/21/2016			Deposit		-SPLIT-	1,044.59
Deposit	02/21/2016			Deposit		-SPLIT-	506.47
Deposit	02/21/2016			Deposit		-SPLIT-	251.65
Deposit	02/21/2016			Deposit		-SPLIT-	611.47
Deposit	02/21/2016			Deposit		-SPLIT-	272.30
Deposit	02/21/2016			Deposit		-SPLIT-	310.00
Deposit	02/21/2016			Deposit		-SPLIT-	295.00
Deposit	02/21/2016			Deposit		-SPLIT-	68.07
Deposit	02/21/2016			Deposit		-SPLIT-	89.17
Total Integrity Bank Checking							
TOTAL							

Timbergrove Manor Civic Club
Account QuickReport
September 1, 2015 through February 21, 2016

Type	Date	Num	Name	Memo	Split	Amount
Unrestrict (retained earnings)						
Closing Entry	12/31/2015					<u>19,870.00</u>
Total Unrestrict (retained earnings)						19,870.00
Neighborhood Security Fund						
Deposit	01/24/2016			Deposit	Integrity Bank Checking	645.00
Deposit	01/24/2016			Deposit	Integrity Bank Checking	285.00
Deposit	01/24/2016			Deposit	Integrity Bank Checking	4,330.00
Deposit	01/24/2016			Deposit	Integrity Bank Checking	9,250.00
Deposit	01/24/2016			Deposit	Integrity Bank Checking	1,540.00
Deposit	01/24/2016			Deposit	Integrity Bank Checking	40.00
Deposit	01/24/2016			Deposit	Integrity Bank Checking	750.00
Deposit	01/24/2016			Deposit	Integrity Bank Checking	500.00
Deposit	01/24/2016			Deposit	Integrity Bank Checking	175.00
Deposit	01/24/2016			Deposit	Integrity Bank Checking	750.00
Deposit	01/24/2016			Deposit	Integrity Bank Checking	250.00
Deposit	01/24/2016			Deposit	Integrity Bank Checking	300.00
Deposit	01/24/2016			Deposit	Integrity Bank Checking	175.00
Deposit	01/24/2016			Deposit	Integrity Bank Checking	175.00
Deposit	01/24/2016			Deposit	Integrity Bank Checking	10.00
Deposit	01/24/2016			Deposit	Integrity Bank Checking	810.00
Deposit	01/24/2016			Deposit	Integrity Bank Checking	800.00
Deposit	01/24/2016			Deposit	Integrity Bank Checking	600.00
Deposit	01/24/2016			Deposit	Integrity Bank Checking	250.00
Deposit	01/24/2016			Deposit	Integrity Bank Checking	250.00
Deposit	01/24/2016			Deposit	Integrity Bank Checking	770.00
Deposit	01/24/2016			Deposit	Integrity Bank Checking	6,480.00
Deposit	01/24/2016			Deposit	Integrity Bank Checking	110.00
Deposit	02/21/2016			Deposit	Integrity Bank Checking	3,725.00
Deposit	02/21/2016			Deposit	Integrity Bank Checking	3,180.00
Deposit	02/21/2016			Deposit	Integrity Bank Checking	2,850.00
Deposit	02/21/2016			Deposit	Integrity Bank Checking	1,925.00
Deposit	02/21/2016			Deposit	Integrity Bank Checking	500.00
Deposit	02/21/2016			Deposit	Integrity Bank Checking	1,000.00
Deposit	02/21/2016			Deposit	Integrity Bank Checking	750.00
Deposit	02/21/2016			Deposit	Integrity Bank Checking	500.00
Deposit	02/21/2016			Deposit	Integrity Bank Checking	500.00
Deposit	02/21/2016			Deposit	Integrity Bank Checking	455.00
Deposit	02/21/2016			Deposit	Integrity Bank Checking	425.00
Deposit	02/21/2016			Feb 5 Web	Integrity Bank Checking	250.00
Deposit	02/21/2016			Feb 9 Web	Integrity Bank Checking	675.00
Deposit	02/21/2016			Feb 10 Web	Integrity Bank Checking	250.00
Deposit	02/21/2016			Deposit	Integrity Bank Checking	1,185.00
Deposit	02/21/2016			Deposit	Integrity Bank Checking	1,000.00
Deposit	02/21/2016			Deposit	Integrity Bank Checking	425.00
Deposit	02/21/2016			Feb 15 Web	Integrity Bank Checking	250.00
Deposit	02/21/2016			Deposit	Integrity Bank Checking	500.00
Deposit	02/21/2016			Deposit	Integrity Bank Checking	250.00
Deposit	02/21/2016			Deposit	Integrity Bank Checking	250.00
Deposit	02/21/2016			Deposit	Integrity Bank Checking	175.00
Deposit	02/21/2016			Deposit	Integrity Bank Checking	40.00
Total Neighborhood Security Fund						<u>50,305.00</u>
TOTAL						<u>70,175.00</u>

Timbergrove Manor Civic Club
Account QuickReport
 September 1, 2015 through February 21, 2016

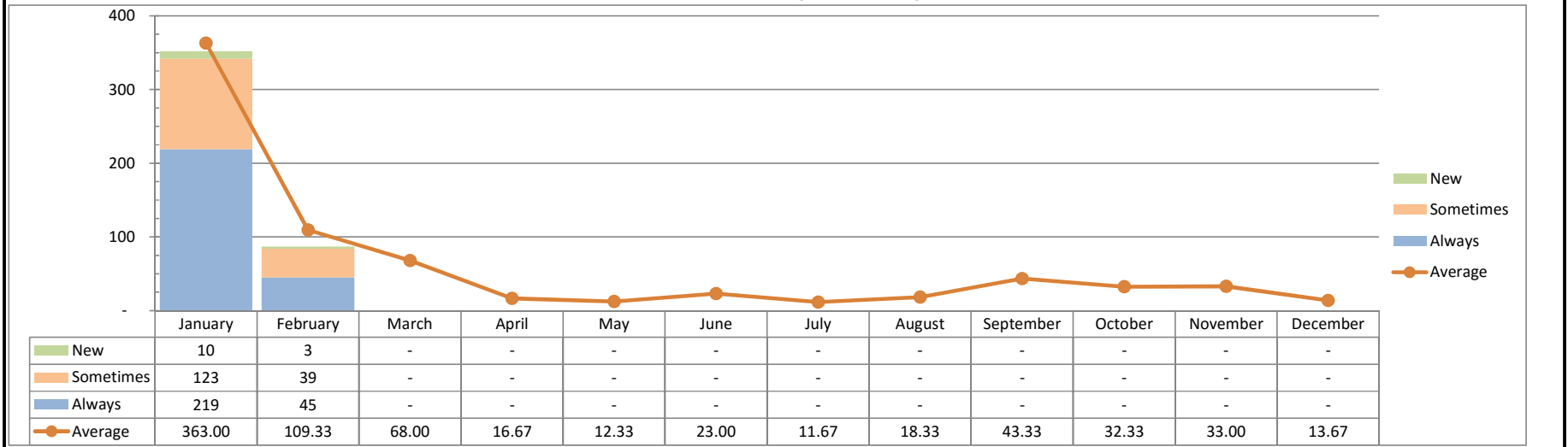
	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
Unrestrict (retained earnings)							
	Closing Entry	12/31/2015					<u>5,752.93</u>
Total Unrestrict (retained earnings)							<u>5,752.93</u>
Neighborhood Security							
	Check	01/25/2016	1371	Seal Security Solutions LLC	12/16/15-01/15/16 INV 29001	Integrity Bank Checking	5,088.00
	Check	02/21/2016	1374	Seal Security Solutions LLC	Jan 16- Feb 15 2016	Integrity Bank Checking	<u>5,104.00</u>
Total Neighborhood Security							<u>10,192.00</u>
TOTAL							<u><u>15,944.93</u></u>

Timbergrove Manor Civic Club Membership Committee Report as of 2/21/2016

2016 Membership & Donation Information													
Income	Mail		Website		Events/Square		Meeting		Other / Prepaid		Total		
	Count	Amt	Count	Amt	Count	Amt	Count	Amt	Count	Amt	Count	Amt	
Dues	323	12,750.00	91	4,230.00	3	150.00	13	510.00	9	-	439	17,640.00	
Beautification	16	415.00	12	610.00	-	-	-	-	-	-	28	1,025.00	
Deed Restriction	9	200.00	5	150.00	-	-	-	-	-	-	14	350.00	
4th of July	-	-	-	-	-	-	-	-	-	-	-	-	
Easter Egg Hunt	-	-	-	-	-	-	-	-	-	-	-	-	
Snow Fest	-	-	-	-	-	-	-	-	-	-	-	-	
Security	170	32,885.00	72	15,420.00	3	460.00	9	1,540.00	-	-	254	50,305.00	
Rummage Sale	-	-	-	-	-	-	-	-	-	-	-	-	
Timbergram Ads	-	-	4	350.00	-	-	-	-	-	-	4	350.00	
Jaycee Park	22	720.00	7	150.00	-	-	-	-	-	-	29	870.00	
Jaycee Porto Units	11	225.00	2	60.00	-	-	-	-	-	-	13	285.00	
W. 11th St. Park	31	900.00	4	185.00	-	-	-	-	-	-	35	1,085.00	
Other Donation	26	1,245.00	81	490.87	2	21.70	1	20.00	-	-	110	1,777.57	
Bank Fees	-	-	119	(595.50)	2	(7.34)	-	-	-	-	121	(602.84)	
2015 Total	74%	\$ 49,340.00	21%	\$ 21,050.37	1%	\$ 624.36	3%	\$ 2,070.00	2%	\$ -	\$ 73,084.73		
2016 Percentages	62%		29%		1%		8%		0%				
		Amount			# Homes			Avg. Pymt			2015 Avg.	2014 Avg.	2013 Avg.
2015 Dues Budget		\$ 27,000			900			\$ 30.00					
Paid Homes		\$ 17,640	65%		439	49%		\$ 40.18		\$ 37.91	\$ 41.44	\$ 36.51	
Remaining to Budget		\$ 9,360			461								
To Meet # Homes Budget		\$ 13,830			461			\$ 30.00					
To Meet \$ Budget		\$ 9,360			233			\$ 40.18					
Membership Statistics - Annual Comparisons													
	Dues		Beautification		Legal Fund		Security Fund		Event Sponsorship & Park Support		Other / Fee Reimbursement		
	Count	Amt	Count	Amt	Count	Amt	Count	Amt	Count	Amt	Count	Amt	
2016 Total	439	\$ 17,640	28	\$ 1,025	14	\$ 350	254	\$ 50,305	77	\$ 2,240	150	\$ 1,175	
2015 Total	750	\$ 28,395	62	\$ 1,313	31	\$ 694	409	\$ 21,538	37	\$ 7,944	462	\$ 1,824	
2014 Total	734	\$ 30,000	54	\$ 1,163	35	\$ 1,033	84	\$ 2,335	5	\$ 3,625	41	\$ 1,649	
2013 Total	744	\$ 27,235	20	\$ 605	5	\$ 95	20	\$ 620	-	\$ -	93	\$ 2,750	

Timbergrove Manor Civic Club Membership Committee Report as of 2/21/2016

Membership Statistics - Monthly Dues Payment Comparison



Security Payments by Section & Residency

Security by Section	5	6	7	8	9	10	11	12	13	14	Holly Park / Other	Total
Total Amount	5,580	14,080	8,555	3,945	1,685	3,670	2,860	2,125	4,190	3,580	35	50,305
Participating Households	5	6	7	8	9	10	11	12	13	14	Holly Park / Other	Total
1 - 2 Years	6	11	6	3	-	3	2	2	2	-	1	36
3 - 5 Years	7	13	8	3	1	2	1	1	5	5	-	46
6 - 10 Years	5	12	5	3	-	3	3	2	2	-	-	35
11 - 20 Years	5	13	9	4	3	3	6	4	3	5	-	55
21 - 30 Years	3	7	3	2	1	1	-	-	2	2	-	21
31 + Years	6	13	9	4	5	4	1	3	7	9	-	61
Total	32	69	40	19	10	16	13	12	10	16	1	254
	19%	22%	26%	17%	27%	20%	21%	24%	8%	13%		21%
Average Payment	174.38	204.06	213.88	207.63	168.50	229.38	220.00	177.08	419.00	223.75	35.00	198.05
# of Households to Reach Goal at Current Dotation Rate								82				

**Timbergrove Manor Civic Club
Membership Committee Report as of 2/21/2016**

Length & Change In Residence by Section and % Payment by Section											
Change in Residency	5	6	7	8	9	10	11	12	13	14	Total
1 - 2 Years	-	1	1	-	1	1	-	-	2	-	6
3 - 5 Years	-	(1)	(1)	-	-	-	-	-	-	-	(2)
6 - 10 Years	-	-	-	-	(1)	(1)	-	-	(1)	-	(3)
11 - 20 Years	-	-	-	-	-	-	-	-	-	-	-
21 - 30 Years	-	-	-	-	-	-	-	-	-	-	-
31 + Years	-	-	-	-	-	-	-	-	(1)	-	(1)
Total	-	-	-	-	-	-	-	-	-	-	-
2016 Length In Residence	5	6	7	8	9	10	11	12	13	14	Total
1 - 2 Years	14	32	19	16	1	11	8	3	15	13	132
3 - 5 Years	51	62	25	14	6	14	8	4	24	25	233
6 - 10 Years	27	52	32	18	2	13	13	7	21	19	204
11 - 20 Years	36	72	37	25	9	10	11	15	23	22	260
21 - 30 Years	13	30	11	8	7	3	6	4	12	10	104
31 + Years	24	67	31	30	12	28	15	18	33	39	297
Total	165	315	155	111	37	79	61	51	128	128	1,230
% Payment by Section	5	6	7	8	9	10	11	12	13	14	Total
1 - 2 Years	29%	22%	26%	19%	0%	36%	25%	33%	20%	23%	24%
3 - 5 Years	27%	34%	44%	36%	17%	43%	13%	50%	29%	20%	31%
6 - 10 Years	44%	25%	28%	17%	50%	38%	31%	43%	29%	5%	28%
11 - 20 Years	44%	38%	35%	40%	56%	30%	82%	60%	30%	36%	41%
21 - 30 Years	54%	37%	45%	63%	29%	33%	67%	0%	58%	30%	43%
31 + Years	46%	36%	52%	40%	58%	39%	33%	39%	42%	46%	42%
Total	39%	33%	38%	34%	43%	38%	41%	43%	34%	30%	36%

Treasurer's Report

- Jaycee Park General Donations and Porto-Unit Donations have now been split (Gary is tracking these separately)
- All funds for Security (private or neighborhood) are classified as Neighborhood Security (Income and Expense) per suggestion last Board meeting
- Private Security is currently funded 10.6 months forward from today! Expenses have been paid to SEAL Security through Feb 15, therefore assuming monthly costs of \$5,100, the remainder of 2016 is now fully funded (see inc/exp tracking at the end of financials)
- The 2 CDs at Integrity just renewed at the end of January, which accrued \$465 in interest that has been rolled into the accounts which have been auto renewed for another year
- A bank service charge of \$20.50 showed up on the January account statement for the Integrity Bank checking account—Paige will follow-up with the bank as to why we were charged this fee

Deed Restriction Enforcement Report

It's been a fairly slow month on the deed restrictions front outside of the extensive Facebook traffic discussing garage and estate sales.

- There have been two (2) email submissions for the month of February, both on the subject of garage sales.
- There will be a Deed Restrictions Committee article in the March Timbergram focusing on neighbors using 3-1-1
- Traci is preparing a document to update the deed restrictions form on the website.

CenterPoint Energy Easements

Due to concerns from Timbergrove residents about the damage to sidewalks and curbs from the Centerpoint construction project in the 6600 blocks of Lindyann, Cindy Lane and Grovewood and the Eureka Substation, the Timbergrove Manor Civic Club (TMCC) board and committee chairs are requesting the following information:

- 1) the repair dates;
- 2) that ALL damaged sidewalks, sod and curbs due to the construction be marked for repair; for example, the smashed sidewalk on Cindy Lane and the uprooted sod masking a curb on Grovewood in the attached photos have not been marked for repair; and
- 3) the plans to re-landscape the Eureka substation.

Additional Information Continued

Neighborhood Security Committee Report

Feb 22 at 6:49 PM

All, please find attach the 01/21/2016 Membership Statistics Report and my report below. One question to discuss with Board is highlighted below.

- All Board / Committee Members have NOT paid their dues. Please review your records and please pay your dues so you are eligible to serve

- February 2016 Membership Statistics Report
 - o Included new sections in report
 - Split Jaycee Park up between Park Donations and Port-a-Potties
 - o Agreed and balanced report with Treasurer
 - o Membership payments are on track with prior years
 - Total # slightly below 2015
 - Memberships tracking to more dual memberships - \$40.18 average

- Upcoming dates
 - o February/March & April/May – Continue emailing dues payment reminders through direct email, MailChimp and through block captain network
 - o July/August – Mid Year Reminder Letter Mailing

2-23-16

**TMCC Board of Directors Meeting
Security Committee Report**

2016 Annual Private Security Supporters:

- 227 households (18% of total TMCC households)
- \$48,456 total received
- 79 senior households (35% of participants)
- average gift of \$218
- 39 unpaid pledges totaling \$8,550

Holly Park:

- Letter sent to all Holiday supporters asking for volunteers for fundraising and advocate for Holly Park to be included in TMCC Security Committee. Advised of impending suspension of patrols at the end of February (See attached)
- Zeke Kominczaic is the only resident who responded. Follow up email sent to Zeke recapping conversation on 2-16-16 (See Attached)
- Need motion to temporarily suspend patrols in Holly Park, effective February 29, 2016.
- Need motion to advise Holly Park volunteer committee of intent to cancel SEAL Security partnership with Timbergrove Manor Civic Club if 25% paid participation of homes is not reached by April 1, 2016.

Seal Branding in TMCC

- Harry the Curb Painter quoted \$5 per donor
- SEAL stickers?

Jennifer Vickers
Dale Dugas

See below for aforementioned attachments

Email sent to Holly Park Holiday donors on Feb 15, 2016

Dear Holly Park resident,

You are receiving this email from Timbergrove Manor Security Committee because you subscribed and donated to the Holiday Patrols to include your neighborhood: Holly Park from November 17 through January 18.

Your neighbors need your help!!!!

Timbergrove Manor Civic Club was able to welcome you and your neighbors in, but the Holiday Patrol period is over. We have not discontinued the SEAL patrol but time is running out. Our Security Committee consists of a couple of volunteers who generously donate their time and energy to this project, along with everyday life.

We need 2 volunteers from your neighborhood, which consists of 112 homes to solicit donations and send out periodic communications for continued SEAL security patrols through the end December 2016. You would be included in our committee, and generally any communications sent out to Timbergrove residents would be tailored/modified and sent by you to your neighbors in Holly Park.

As we said above, time is running out. You and your neighbors are in danger of losing SEAL security by the end of February. Please reply to this email ASAP, to volunteer today. The Timbergrove Manor Civic Club Board of Directors meets on February 23rd. If we have no volunteers in place, SEAL Security will cease patrolling in Holly Park.

Thank you for your consideration,

Dale Dugas and Jennifer Vickers
Co-Chairs Timbergrove Manor Security Committee

TMCC Neighborhood Security Committee

Feb 16, 2016

To: Zeke Kominczaic Cc: TMCC Neighborhood Security Committee
SEAL Security for Holly Park details and more....

Zeke,

It was great talking with you today! Thank you for stepping into this position for the time being, and as we discussed, a second advocate for Holly Park will be helpful to you for sure, and for a back up to each other. Once you find a partner in crime, let me know, you guys will be part of our security committee and will attend ad hoc meetings as necessary.

Attached, is the roster of the neighbors in Holly Park who made donations for the holiday patrol. There is also a column which shows that some made a pledge to cover for 2016 as well. By the way, everyone on this list received the same email yesterday as you, so these have already been solicited to volunteer by us, hoping your arm twisting is effective!

To recap our conversation:

1. Holly Park needs to have 25% of the 112 homes donating to continue SEAL Security patrols for the balance of 2016. That would be 28 homes to continue coverage.
2. Holly Park needs to have 2 volunteers to coordinate fund raising and pass important security news etc. to Holly Park residents, who will be considered part of the TMCC Security committee. Communications designed for Timbergrove residents will be provided and can be edited by your volunteers to fit Holly Park for distribution.

I understand at this time you are one of the two needed, and your intention is to add at least one more to your committee.

3. More than likely, SEAL Security patrols will be placed on a "temporary suspend" in Holly Park at the end of February, so fund raising quickly will facilitate reinstating patrols

4. Any monies, checks collected for 2016 for Holly Park SEAL Security coverage will be held until the 25% donor participation mark is met. In the event, (we hope this does not happen) participation levels are not met, all monies / checks will be returned.

This is another reason fund raising should be performed expeditiously so as to not hold participants funds hostage.

5. Coverage donations for 2016 are: \$250 per household, \$175 per senior household.

6. Jennifer has some fund raising emails that have been sent to Timbergrove, let us know if you would like to customize them for Holly Park emails and they may be printable for door hanging as well. (I think)

Thank you again for taking this on as you look for more help, let us know if you need anything else from us!

If you cannot open this attachment, please let me know, I will resend in another format.

Talk to you soon Zeke, if you need to call me, Home: 713-864-6719

Dale Dugas
TMCC Security Committee Co-Chair